

Bid Document

Bid Details	
Bid End Date/Time	04-12-2021 17:00:00
Bid Opening Date/Time	04-12-2021 17:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	15 (Days)
Ministry/State Name	Pmo
Department Name	Department Of Atomic Energy
Organisation Name	Uranium Corporation Of India Limited
Office Name	Jaduguda
Item Category	Manpower Outsourcing Services - Minimum wage - Skilled; Non-IT Technical; Fire Operator (FO) , Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Non-IT Technical; Fire Operator (FO)
Contract Period	3 Month(s) 20 Day(s)
Minimum Average Annual Turnover of the Bidder	5 Lakh (s)
Years of Past Experience required	2 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years Of Experience	Yes
Startup Exemption for Turnover	Yes
SHG Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Bidder Turnover,Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	3 Days
Estimated Bid Value	1573840
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	6

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Works Accounts Section

URANIUM CORPORATION OF INDIA LIMITED, PO- Jaduguda Mines, Jaduguda, East Singhbhum, Jharkhand-832102
(Dy. General Manager, Accounts)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
7. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single

order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Annual turnover Required by Buyer in Crores:As per Bid Document

The Bidder should have executed at least X No. projects with contract value not less than yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:As per Bid Document

The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:As per Bid Document

Geographic Presence: Office registration certificate:Jharkhand

Scope of work & Job description:[1634728414.pdf](#)

Manpower Outsourcing Services - Minimum Wage - Skilled; Non-IT Technical; Fire Operator (FO) (15)

Technical Specifications

Specification	Values
Core	
Skill Category	Skilled
Type of Function	Non-IT Technical
List of Profiles	Fire Operator (FO)
Educational Qualification	10th Pass with Fireman course
Specialization	Fire Safety
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)	
Additional Details	
Title for Optional Allowances 1	Profit on Minimum wage
Designation	Fireman

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	Karthikeyan . P	832107,UCIL TURAMDIH STORE UCIL TURAMDIH MINES , PO- SUNDARNAGER , DIST-EAST SINGHBHUM,JAMSHEDPUR JHARKHAND Ph no : 8789648210	15	<ul style="list-style-type: none"> • ELDI (INR per day) : 3.23 • Bonus (INR per day) : 53.73 • EPF Admin Charge (INR per day) : 3.23 • Optional Allowances 1 (INR per day) : 96.75 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Minimum daily wage (INR) exclusive of GST : 645 • Number of working days in a month : 30 • Provident Fund (INR per day) : 77.4 • ESI (INR per day) : 20.96 • Tenure/ Duration of Employment (in months) : 3.67

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Non-IT Technical; Fire Operator (FO) (1)**Technical Specifications**

Specification	Values
Core	
Skill Category	Highly-Skilled
Type of Function	Non-IT Technical
List of Profiles	Fire Operator (FO)
Educational Qualification	12th Pass with Diploma in Fire Safety
Specialization	Fire Safety
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	2 Years
State	NA
Zipcode	NA

Specification	Values
District	NA
Addon(s)	
Additional Details	
Title for Optional Allowances 1	Profit on Minimum wage
Designation	Fire Officer

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	Karthikeyan . P	832107,UCIL TURAMDIH STORE UCIL TURAMDIH MINES , PO- SUNDARNAGER , DIST-EAST SINGHBHUM,JAMSHEDPUR JHARKHAND Ph no : 8789648210	1	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 752 • Bonus (INR per day) : 62.64 • ELDI (INR per day) : 3.76 • EPF Admin Charge (INR per day) : 3.76 • Optional Allowances 1 (INR per day) : 112.8 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 24.44 • Number of working days in a month : 26 • Provident Fund (INR per day) : 90.24 • Tenure/ Duration of Employment (in months) : 3.67

Buyer Added Bid Specific Additional Terms and Conditions

1. **Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
2. Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

3. Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)
4. Bidder shall submit the following documents along with their bid for Vendor Code Creation:
 - a. Copy of PAN Card.
 - b. Copy of GSTIN.
 - c. Copy of Cancelled Cheque.
 - d. Copy of EFT Mandate duly certified by Bank.
5. Duration of the service contract may be extended up to 6 months beyond the initial contract duration (subject to satisfactory performance and mutual consent).
6. OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
7. **OPTIONAL SITE VISIT:**
 1. The Bidder is advised to visit and examine the installation site and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid. The costs of visiting the site shall be borne by the Bidder. YES
 2. The Bidder representative shall be allowed entry upon consignee premises for such visits, only upon the express conditions that the Bidder will release and indemnify the Buyer and Consignee against all liabilities arising out of such visit including death or injury, loss or damage to property, and any other loss, damage, costs, and expenses incurred as a result of such visit.
 3. The Bidder shall not be entitled to hold any claim against Buyer for noncompliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the bid.
8.
 1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
 2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
 3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.
9. While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.
10. AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.
11. Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.
12. Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
13. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
14. PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.
15. Bidders can also submit the EMD with Account Payee Demand Draft in favour of URANIUM CORPORATION OF INDIA LIMITED payable at Jaduguda Branch of State Bank of India.
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.
16. Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name URANIUM CORPORATION OF INDIA LIMITED Account No. 33135840169 IFSC Code SBIN0000227 Bank Name STATE BANK OF INDIA Branch address PO-Jadugoda, Dist- East Singhbhum.

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

17. Buyer uploaded ATC document [Click here to view the file.](#)
18. For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:
 - a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
 - b. Execution certificate by client with order value.
 - c. Any other document in support of order execution like Third Party Inspection release note, etc.
19. **NET WORTH:** Net Worth of the OEM should be positive as per the last audited financial statement.
20. Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of URANIUM CORPORATION OF INDIA LIMITED payable at JADUGODA BRANCH OF STATE BANK OF INDIA. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.
21. Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name URANIUM CORPORATION OF INDIA LIMITED Account No. 33135840169 IFSC Code SBIN0000227 Bank Name STATE BANK OF INDIA Branch address PO- Jadugoda, Dist- East Singhbhum, Jharkhand. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.
22. Buyer Added text based ATC clauses

Special Terms and Conditions:

A. MINIMUM QUALIFICATION & EXPERIENCE OF PERSONNEL AND THEIR DUTIES:

Eligibility criteria of different categories of persons shall be as below. The Contractor will supply all the fire personnel, uniformed *, trained and physically fit men .It may be relaxed in case of highly experienced/deserving candidates::

Position	Qualification	Experience
Fire officer	12th standard (H.S.C) passed (10+2 pattern) with (i) Sub officers' course from National Fire Service College (N.F.S.C.) Nagpur, OR (ii) Fire Sub-Officer course from National Fire Academy, Vadodara, Gujarat state under the Auspices of All India Institute of local Self Govt, Mumbai, OR (iii) Passing of any equivalent or higher professional qualification in Fire Diploma in Engineering from any government recognized institute	2-3years

Firemen	<p>Must have passed 10th Std. examination of 10+2 system or equivalent qualification & passed Fireman course (for fresh candidates regular course of 6 months duration) from</p> <p>(i) National Fire Academy, Vadodara, Gujarat State under the Auspices of All India Institute of Local Self Govt., Mumbai</p> <p>OR</p> <p>(ii) Any Govt./ Govt. recognized Institute / CISF/ Defense Services</p> <p>OR</p> <p>(iii) Any higher professional qualifications from Govt. recognized institutes.</p> <p>Preference should be given to candidates who passed additional qualification such as Fitter or Motor mechanic.</p> <p>Note:</p> <p>One of the Fire members must be able to drive Fire Tender etc. having proper driving license in each shift.</p>	0-1 years
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*The fire person should be in proper uniform with fire helmet, safty shoes and gum boots.

B. Working Hours:

The bidder shall depute Fire personnel for satisfactory execution fire fighting service as per the following time tables.

- General Shift : (8.00AM-1.00PM, 2.00PM-5.00PM)
- A Shift : (6.00AM-02.00PM)
- B Shift : (2.00PM-10.00PM)
- C Shift : (10.00PM-06.00AM)

The contractor shall have to undertake any emergency situation and when such requirements arise beyond 8 (eight) working hours, no extra payment shall be made to the contractor for performing such jobs. Only extra work hours shall be converted into number of man days. Shift wise relieving system shall be followed.

C. Penalty:

The Contractor will maintain the following standard of service:-

1. Attendance :

- a. The bidder shall provide the exact number of fire service staff everyday as laid out in the contract. Attendance will be jointly certified by the contractor and the Engineer In-charge at the beginning of each shift. Failure to do so will render penalty on the contractor which will be worked out as follows :-

Number of fire person less x One day salary.

- b. Late reporting in duty will not be accepted; Firemen of the Contractor will not be taken on duty in case they report late for duty and will be marked absent calling for penalty as mentioned in 1(a).

2. Turnout:

All the fire personnel provided by the Contractor will be properly turned out. The Contractor should ensure correct turnout of its fireman before deputing for duty. Improper turnout detected during attendance fall-in in the beginning of each shift will be brought to the notice of the Contractor's representative by Company's representatives. These also include hair cut and personal hygiene. Opportunity to improve the turnout and report back for duty within 30 minutes will be given. Failure to do this will be marked as absent and penal deduction as mentioned in 1(a) will be levied.

3. Discipline:

All the fire personnel provided by the contractor will always be alert on duty. Laxity on the part of the firemen evident due to surprise checks and routine rounds by company representatives will render the firemen liable for either removal from duty or disciplinary action by the contractor depending upon the gravity of slackness. However circumstances leading to removal of firemen will call for penal deduction as in the case of absence as mentioned in 1(a)

D. Rejection of Contract:

If concerned Engineer-in-Charge finds that jobs are not being done properly and there are slackness in work or progress is not satisfactory, then reminder shall be issued to the party for the improvement and even then if not improved then contract shall be cancelled.

E. Safety:

Contractor will take fully measures and arrange the necessary safety gadget/appliances etc. By your own so as to ensure that no damage, loss or injury to corporation's personnel, your personnel, third party or equipment are caused due to the work being carried out by you.

F. Medical:

Medical fitness certificate for all employed persons from recognized doctor must be submitted to safety officer of UCIL before start and completion of the work.

G. Rules and Regulations:

You have to follow all security, safety and labour rules of the Corporation.

H. Start up work:

Work will commence within twenty days (20days) from the date of issue of work order. Contractor will report to the Engineer In-charge, UCIL immediately on receipt of work order for further instructions for carrying out the job. A letter duly signed under contractor's official seal as a token of acceptance of all terms & conditions of work order must reach in the office within two days of receipt of the order. Contractor shall submit work commencement letter in duplicate (in prescribed format) to the Engineer In-charge -UCIL within two days of start of work at site as statutory requirement for onward transmission to the competent authority, Govt. of India, Ministry of Labour, Jharkhand. The work order no. & date as well as name of work must be quoted in all correspondences.

I. Period of Contract:

The contract period shall be 110 (One Hundred and Ten) days from the date of actual commencement of work after successful site mobilization. UCIL has the right to terminate the contract after giving 30 days notice without assigning any reason. However if the performance of the contractor is found to be poor then the Corporation may terminate the contract by giving two (2) warnings.

J. Working period & Responsibility:

Contractor must ensure the supply of manpower throughout the contract period even on Sundays & holidays round the clock. No extra claim for Holiday and Sunday (other than national holiday if falls in between contract period) will be entertained. Fire officer will perform the duty in G-shift (except Sundays & holidays).

K. Payment:

Payment will be made on monthly basis with 03(Three) R.A. Bill and 01(One) Final Bill. The contractor shall submit the monthly bill in triplicate to UCIL, the payment for the completed work shall be released against monthly RA (running account). The contractor shall submit his bill immediately after completion of the month. UCIL will make payment to contractor within 30 days from the date of submission of bill.

Income tax shall be deducted as per I.T. Act. Income Tax & Work Contract Tax, if applicable, shall be deducted from the bill

L. Escalation Clause:

Escalation on Minimum wages, PF, Bonus, ESIC, etc. shall be payable as per given formula:

$$E = \{R \times (W_1 - W_0) \times 0.8\} / W_0$$

Whereas,	E	=	Escalation cost
	R	=	Total value of bill for the month
	W_0	=	Min. wage at the time of opening of tender
	W_1	=	Min. wage after revision for the month.

M. GST:

GST will be reimbursed extra after producing relevant documents.

N. ESIC:

You have to arrange Insurance (ESI) coverage for manpower engaged for the work.

O. Discrepancies and Adjustment of Errors:

If there are varying or conflicting provisions made in any one document forming a part of the Contract, the accepting authority shall be the deciding authority with regard to the intention of the document.

If on check there are found to be difference between the rates given by the Contractor in words and figures or in the amount worked out by him in the schedule of quantities and general summary the same shall be adjusted in accordance with the following rules:

In the event of discrepancies between description in words and figures quoted by a Tenderer, the description in words shall prevail.

In the event of error occurring in the amount column of schedule of quantities as a result of wrong extension of the Unit rate and quantity, the Unit rate shall be regarded as firm & extension shall be amended on the basis of the rate.

All errors in totaling in the amount column and carrying forwarded totals shall be corrected.

P. Force Majeure:

In case of closure/ Breakdown/ Strike/ Lockout or any other causes beyond control of the corporation preventing normal operation, the corporation shall be at liberty to extend the time for completion or cancel the order without any financial liability whatsoever.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which share a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---