

URANIUM CORPORATION OF INDIA LIMITED

(A Govt. of India Enterprise)
(CIN : U12000JH1967GOI000806)
Plot No. 37, Road No. 3, Sunrise Homes,
Upparpally, P.O. Hyderguda,
Ranga Reddy District, Hyderabad – 500048
Visit at : www.uraniumcorp.in

TENDER DOCUMENT

FOR

NIT NO - TMPL/P&A/01/2019 Dt. 19-03-2019

Through E-Procurement System

NAME OF THE WORK : **RUNNING AND MAINTENANCE OF UCIL
HYDERABAD GUEST HOUSE.**

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Hyderabad Office : Plot No. 37, Road No. 3, Sunrise Homes,
Upparpally, P.O. Hyderguda,
Ranga Reddy District, HYDERABAD – 500 048

Head Office : P.O. Jaduguda Mines, Dist.: Singhbhum (East)
JHARKHAND – 832 102.

RUNNING AND MAINTENANCE OF UCIL HYDERABAD TRANSIT HOUSE

Tender should be submitted through UCIL's e-procurement website www.tendarwizard.com/ UCILEPROC only, on or before 15/04/2019 up to 3.00 PM.

Other mode of Tender document submission is not acceptable.

A link of above e-proc website is also available at home page of UCIL website at www.uraniumcorp.in

Tenders shall be opened in presence of Tenderers who may like to present at 3.30 PM on 15/04/2019 in the office of Manager [E/P/A], Uranium Corporation of India Ltd., Tummalapalle, A.P.-516349.

Issued to : _____
(Name of the Tenderer/Contractor)

Signature of Officer issuing tender documents : _____

Designation : _____

Date : _____

Payment details : _____
Cash Memo/ Receipt No./Dtd.

SPECIAL INSTRUCTIONS TO THE TENDERERS

1. Tender should be submitted through e-procurement website www.tendarwizard.com/UCILEPROC only, on or before **15/04/2019 up to 3.00 PM**. Other mode of Tender document submission is not acceptable. A link of above e-proc website is also available at home page of UCIL website at www.uraniumcorp.in
2. Tender to be uploaded in two parts viz. i) Technical Part and ii) Price Part both shall be required to be uploaded in e-procurement website www.tendarwizard.com/UCILEPROC.
3. **TENDER DOCUMENT FEES:** Parties fulfilling the terms and conditions of above tender may apply online through www.tendarwizard.com/UCILEPROC before the due date of purchase along with tender fee of **Rs. 500/-**(non refundable) in the Form of DD drawn in favour of Uranium Corporation of India Limited, payable at State Bank of India, Pulivendula (IFSC: 0989), through any Indian nationalized bank. Documentary evidence regarding tender document fee i.e. scan copy of the same must be uploaded along with Technical Bid (Part-I). The original DD required to be sent through courier / speed post to The Addl. Manager [Personnel], Uranium Corporation of India Ltd., Tummalapalle, A.P. in sealed envelope super scribing “**TENDER FEES**”, with NIT ref. no. & Due date of opening of Technical Bid (Part-I) without which the offer shall be summarily rejected.
4. **EMD:** Offers should be accompanied by an Earnest Money Deposit (EMD) of **Rs. 23,400/-** failing which the offer shall be rejected. E.M.D shall be by way of a Demand Draft payable at State Bank of India, Pulivendula (IFSC:0989) drawn in favour of Uranium Corporation of India Limited, through any Indian nationalized bank. The EMD shall not bear any interest. Bidder should attach the scan copy of DD along with their offer (part I). The original DD required to be sent through courier / speed post to Manager [E/P/A], Uranium Corporation of India Ltd., Tummalapalle, A.P. in sealed envelope super scribing “**EMD**”, with NIT ref. no. & Due date of opening of Technical Bid (Part-I) without which the offer shall be summarily rejected. This EMD amount will be held by the Corporation until placement of order/ contract, and will bear no interest. It will be forfeited in the event of breach of contract.
5. All the pages of tender document including price part should be duly signed along with seal of tenderer without which tenders are likely to be rejected.
6. The Tender Document contains a total of **43** pages including Technical part & Price part.
7. Tender documents are non-transferable. Bidders must bid on their own name/Firm/ Agency/Identity.
8. The Corporation reserves the right to accept/reject/cancel any or all tender(s) if necessary, without assigning any reasons whatsoever.

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Know Your Bidder (KYB)

(To be filled-in by the tenderer/contractor)

Party/Company Name : _____

Contact person name : _____

Address for communication : _____

Contact Person

Mobile No. : _____

Phone No. : _____

Email.ID : _____

Copy enclose for the following :

Service Tax No. _____

Food License _____

PAN No. _____

TIN No. _____

PF Registration no. _____

Labour supply License _____

Bank Name _____ Branch : _____

Bank Account No. _____

Bank Account Type Savings / Current _____ IFS Code _____



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NO.UCIL/TMPL/P&A/01/2019

Date: 19/03/2019

NOTICE INVITING TENDER: TMPL/P&A/01/2019 DT. 19/03/2019

Through E-Procurement system

Item rate (Two Parts) Tenders are invited from experienced, reliable, resourceful and reputed contractors having experience in running & maintenance of Guest house.

Name of the job/work	RUNNING AND MAINTENANCE OF UCIL HYDERABAD TRANSIT HOUSE.
Period of contract	12 (Twelve) months.
Estimated cost	Rs. 23,38,522/-
Cost of tender document	Rs.500/- (Non Refundable)[Rs.Five Hundred Only]
Earnest Money Deposit (E.M.D.)	Rs. 23,400/- [Rs. Twenty Three Thousand Four Hundred Only]
Date of Purchase of tender document	From 19/03/2019 to 15/04/2019
Last date for submission of tender [Technical & Price Part]	Up to 3.00 PM on 15/04/2019
Date of opening of Tender document [Technical Part]	At 3.30 PM on 15/04/2019
Mode of Tender Submission: through e-procurement website- www.tenderwizard.com/UCILEPROC	

Aspiring Bidders/Contractors who have not registered in e- procurement website should register through E-procurement website www.tenderwizard.com/UCILEPROC for participating in the Online Tenders.

For details, registration and Tender Submission, please visit e-procurement website www.tenderwizard.com/UCILEPROC or contact e- procurement Helpdesk at 080-49352000 / Mr. G.SHAREEF at 09441071882.

The NIT Form with standard tender documents will be accessible in the e-procurement website www.tenderwizard.com/UCILEPROC.

Class III Digital Signature Certificate (DSC) is mandatory to participate in e- procurement. Participating bidders/Contractors have to make sure that they have the valid DSC. If not, they can procure from any of the RAs approved by CCA.

Bidders/Contractors should upload and attach all the Scanned copies of technical documents / certificates in e- procurement website www.tenderwizard.com/UCILEPROC pertaining to their eligibility criteria mentioned in the NIT, failing which, the bid will not be considered.

For those tenderers whose technical bids do not satisfy the eligibility criteria, their financial (Price) Bids shall not be opened.

Full details, terms, conditions & specification of work as well as detailed conditions of tendering are available in the above mentioned tender document, which can be purchased from e-procurement website.

For Uranium Corporation of India Limited

1. Pre-Qualifying Criteria (POC)

i) The intending Tenderers will have to produce documentary evidence to prove their past experience, capabilities and financial resources as a token of evidence of their claim. The average annual financial turnover during last three years ending 31st March 2018, should be at least **Rs. 07,01,560 /-**

ii) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:

- a) Three similar completed works each costing not less than the amount equal to **Rs 9, 35, 410/-**
OR
- b) Two similar completed works each costing not less than the amount equal to **Rs 11, 69, 270/-**
OR
- c) One similar completed work costing not less than the amount equal to **Rs 18, 70, 820/-**

iii) The tenderer must have GST Code, PAN & Food License, etc.

Definition of similar Contract/Work: - Similar work includes running of canteen, hotel etc., maintenance of hotel, lodges, Supply of manpower for cooking, sweeping, sanitary maintenance, etc.

2. GENERAL CONDITIONS OF TENDERING

The information given below is only for the tenderer's general guidance and shall not relieve him of the responsibility for full, detailed, first hand information of his own before tendering.

2.1 PREPARATION OF TENDER

2.1.1 TENDERER TO STUDY

2.1.1.1 Before submission of the tender the tenderers are requested to make themselves fully conversant with the conditions of Tendering, Special Conditions, Site conditions, Specifications, Schedules and all other relevant information so that no ambiguity may arise in these respects subsequent to the submission of the tender.

2.1.1.2 It shall be the responsibility of the tenderer to request for any missing document for information. In absence of any such request the tenderer will be deemed to have received and read all documents.

2.1.1.3 The tenderer shall submit his tender strictly in accordance with the tender specification and terms and conditions laid down in the tender document. Should there be any discrepancy in, or any doubt, or obscurity, to the meaning of any of the clauses of the tender document, or as to anything to be done or not to be done by the acceptable tenderer or as to these instructions observed by the intending tenderer. The tenderer must set forth in writing such discrepancy, doubt or obscurity, and submit the same in duplicate to the Purchaser (attn: the officer of the Purchaser issuing the NIT) so as to reach them two days in advance before date of tender opening mentioned in the NIT for such purpose. The elucidation given by the purchaser shall be final and binding on the Tenderers.

2.1.1.4 Submission of tender by a tenderer implies that he/she has read this notice and all other documents of the tender and made himself/ herself aware of the scope and specifications of the work to be done and all the factors having a bearing on the execution of the work. By submitting a tender for the work, a tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work, if so and that the rates quoted by him in the tender will be adequate to complete the

work in all respects according to the specifications, and other conditions and that he has taken into account all conditions and difficulties that may be encountered during its progress whether or not expressly provided in the tender document but necessary for the completion and maintenance of this work.

2.1.1.5 Tenders must be submitted on the attached prescribed forms and /or copies thereof. The schedules shall be filled in, item by item, in accordance with the instructions and notes supplementary thereto. The sealed envelope containing the tender should be super scribed with the NIT No., Name of work, Name of the tenderer & date of opening of the tender.

2.1.1.6 The tenderer should offer **firm price** for the work during the currency of the contract.

2.1.1.7 The tenderer should quote in figures as well as in words the rate(s) tendered. The amount for each item should be worked out and the requisite totals be given. Special care should be taken to write the rates in figures as well as in words, and **amounts in words only will be considered in case of any confusion in figure.** The total amount shall be written both in figures and in words.

2.1.1.8 **The tenderers are required to quote the rates including all applicable taxes, duties and expenses against all items of the schedule of quantities in words and figures clearly.** The copies of this shall necessarily be Xerox/carbon copies of the original. Failure in this respect will make the tender incomplete and liable for rejection.

2.1.1.9 The successful tenderer has to comply with the provisions of Contract Labour Act (Regulation & Abolition), 1970 and rules framed there under and Minimum Wages Act, 1948 and all other laws that may applicable from time to time.

2.1.2 **LANGUAGE**

English shall be the ruling language. All tenders, drawings, technical data, document and /or correspondences shall be in English. The tender form must be filled in English and all entries must be made by hand written in ink. All erasures and alterations made while filling the tender must be attested by the dated initials of the tenderer. Overwriting of figures is not permitted. Non compliance with any of these conditions will render the tender invalid.

2.1.3 **CANVASSING PROHIBITED**

Canvassing in any form is strictly prohibited and any tenderer found to have resorted to canvassing shall be liable to have his tender rejected summarily.

2.1.4 **MISINFORMATION**

If the tenderer deliberately gives wrong information in his tender to create circumstances for the acceptance of his tender, the purchaser reserves the right to reject such tender.

2.1.5 **NOT MORE THAN ONE TENDER**

Not more than one tender for the same work shall be submitted by one contractor or one firm of contractors.

2.1.6 **TENDER DOCUMENT PROPERTY OF THE PURCHASER**

Tender document in which tender is submitted by a Tenderer shall become the property of the purchaser and the purchaser shall have no obligation to return the same to the Tenderer.

2.1.7 TENDERER TO BEAR EXPENSES

The purchaser shall not be liable for any expenses whatsoever incurred by the Tenderer in the preparation of the tender whether his tender is accepted or not even if the purchaser opts for complete withdrawal of invitation of Tender.

2.2 SUBMISSION OF TENDER

2.2.1 Tenders to be in TWO PART.

2.2.2 Scanned copy of signed Tender document including Unfilled Price Part with the seal of the firm/agency is required to be uploaded on E-procurement website.

2.2.3 List of other documents to be uploaded duly signed by tenderer with the seal of the firm / agency on the Tenderer's covering letter.

- i. Document showing deposit of Earnest Money in original in a separate sealed cover attached with cover / envelop of technical part.
- ii. Signed NIT tender documents in original.
- iii. Full statement along with documentary proof in support of past experience of the tenderer in similar nature of jobs.
- iv. List of technical staff and supervisory staff.
- v. Other document, if any required as may be required to be submitted along with the tender in accordance with Technical specifications.
- vi. Filled up Credential Information sheet.
- vii. Schedule of quantities in Triplicate duly signed in all pages.

2.2.4 All the pages of tender documents has to be signed with seal of the firm /agency by the tenderer as a token of acceptance of the same without which tenders are likely to be rejected.

2.2.5 Tenderer / tenderers must ensure the following, while submitting the tender:

2.2.6 That every page of tender documents is duly signed and stamped by the tenderer.

2.2.7 That in all cases rate (s) quoted against individual item is/are invariably quoted in figures as well as words. In word rate is final & bound.

2.2.8 That all alterations, erasure(s) and / or over-writing (s) if any, are duly authenticated by the signature of tenderer.

2.2.9 The tenderer may obtain any clarification before clarifications required and that he has agreed to general terms and condition herein specified as well as special terms and conditions of tender (if any).

2.2.10 Any tender not conforming to the terms and conditions of tender may be rejected at the time of opening of the tender or later without any further reference or notice to the tenderer.

2.2.11 The tenderer shall not withdraw, or amend, or rescind the tender, or impose any new condition or reduce the validity period after the opening of the tender or during the validity of the tender. Alterations in any manner as above will render the tender invalid and the Earnest Money deposit

(EMD) to be forfeited.

2.2.12 Tenderer may quote for all the items mentioned as above.

2.2.13 **AUTHORIZATION**

- i. In the event of the tender being submitted by a firm(partnership), it must be signed separately by each member thereof, or in the event of the absence of any partner, it must be signed on his behalf by a person holding the power of attorney authorizing him to do so. Such power of attorney should be produced with the tender and it must disclose that the firm is duly registered under the Indian Partnership Act.
- ii. In the event of the tender being submitted by a firm, it must be signed by each partner thereof, and in the event of the absence of any partner, it shall be signed on his behalf by a person holding a power of Attorney authorizing him to do so, certified copy of which shall be enclosed.
- iii. Tenders submitted on behalf of companies registered under the Indian Companies Act, for the time being in force, shall be signed by persons duly authorized to submit the tender on behalf of the company and shall be accompanied by certified copies of the resolutions, extracts of articles of association, Special or general power of Attorney and other information to show clearly the Title, Authority and Designation of persons signing the tender on behalf of the company.
- iv. In the event of the tender being submitted by Indian agent on behalf of his foreign principal, in addition to above document. The letter of agreement of authorization clearly indicating the status extent and validity of authorization from foreign principal shall be submitted along with the tender. A confirmation in the form of division of responsibility covering the various activities required to be under taken for execution of the contract shall be enclosed.

2.2.14 Delivery in person is recommended.

2.2.15 **TENDERS TO BE UNAMBIGUOUS**

No alteration in the form of the tender or in the amount or any addition in the form of special stipulation will be permitted. If corrections be needed while filling in the tender, the same shall be made by the Tenderer with his dated signature. Tender which is incomplete, obscure or irregular or only for a part of the package / schedule is liable for rejection.

2.2.16 **TENDERER'S IDENTITY**

The tender shall contain the name, residence and place of business of person or persons submitting the tender.

2.3 QUALIFICATION OF TENDERERS

2.3.1 As per Pre-Qualification Criteria (P.Q.C.)

2.4 VALIDITY OF TENDER:

2.4.1. The tender submitted shall be deemed to constitute an agreement between the tenderer and the purchaser whereby such tender shall remain open for acceptance by the purchaser for a period of **six (6) months** from the date the tenders are opened, during which period the tenderer shall not withdraw his offer or amend, impair or derogate therefore, if the tender submitted does not contain all the relevant information of needs clarification on the information furnished and the tenderer is requested to supplement the information or submit clarification. The aforesaid validity period of six months shall be deemed to commence from the date of receipt of the information and clarification called for every tenderer is therefore requested to furnish all the relevant information to make the tender complete.

2.4.2. Every Tenderer shall be deemed to have agreed as aforesaid in consideration of the tender being considered by the purchaser in terms hereof, provided the same has been duly submitted and found to be in order. If the tenderer be notified in writing at the address given in the tender within the said period of **six (6) months** that his tender has been accepted. He shall be bound by the terms of agreement constituted by his tender and such acceptance thereof by the purchasers until a written contract has been executed in place of such agreement.

2.4.3. The tenderer whose tender has been accepted and so notified shall become the “**Successful Tenderer**”.

2.5 EARNEST MONEY DEPOSIT (EMD)

2.5.1. The tenderer is required to deposit the earnest money (EMD) at the prescribed rate as notified in NIT in a separate envelop along with the tender documents. **Tenders received without requisite earnest money deposit as prescribed above, shall be summarily rejected.** No interest shall be allowed on the earnest money deposit.

2.5.2. Requisite EMD shall be payable unless otherwise instructed to the contrary in the form of properly executed demand draft drawn in favor of “M/s Uranium Corporation of India Limited” payable at State Bank of India, Pulivendula. The earnest money will be refunded to the unsuccessful tenders within a reasonable time without any interest. **The earnest money deposited by the successful tenderer will be retained towards the security deposit or part of security deposit.**

2.5.3. **Note:** No cash/cheque in any form will be accepted as E.M.D.

2.5.4. Uranium Corporation of India Limited will return the Earnest Money without any interest to unsuccessful tenderer on production of a certificate by the tenderer from the Officer-In-Charge of the works.

2.6 AWARD OF CONTRACT

The acceptance of tender and award of contract to one or more than one tenderer, if considered necessary, rests with the purchaser. It shall not be obligatory on the part of the purchaser to accept the lowest tenderer. The purchaser would be at liberty to accept any tender, lowest or otherwise, in whole or in part and to reject any or all the tenders received, without assigning any reasons, and no explanation can be demanded of this by any tenderer in respect thereto.

2.7 TIME FOR COMPLETION

The time of completion for this work shall be as per notice attached which shall be reckoned as stipulated in L.O.I. / work order. The work shall be considered completed only if the Officer-In-Charge has issued a certificate to the effect.

2.8 PERIOD OF CONTRACT

The contract shall be valid for a period of **12 (Twelve) months** from the date of commencement of work and extendable for further period of 01 (one) year subject to satisfactory performance on the same rate, terms & conditions basis at the discretion of UCIL. However, UCIL management has right to terminate the contract without assigning any reason by giving 01 (one) month notice with an intention to do so, during operation of the contract.

2.9 OPENING OF TENDER

- 2.9.1. Tenders will be opened at the place notified on the appointed date and time in the presence of tenderers' authorized representatives who are present. Not more than two (2) representatives of each tenderer shall be permitted to attend the opening of the tenders.
- 2.9.2. In case the tenders cannot be opened at the notified date and time as per tender notice due to natural calamity, civil commotion, floods, strikes or any other unavoidable circumstances, it will be opened on a subsequent date, which shall be notified, to the tenderers by the corporation.

2.10 SECRECY

The tenderer (whether his tender is accepted or not) shall treat the details of the tender specifications and other documents attached thereto, as private and confidential. The tenderer shall take necessary steps to ensure that all persons employed in any work in connection with his tender have noticed that The Official Secret Act 1923 (XIX of 1923) and The Atomic Energy Act 1962 (XXXIII of 1962) of India applies to them and shall continue so to apply even after award of the contract whether his tender is accepted or not.

3. GENERAL INFORMATION AND GUIDANCE FOR CONTRACTOR

- 3.1. The information given below is only for the tenderer's general guidance and shall not relieve him of the responsibility for full, detailed, first hand information of his own before tendering.
- 3.2. **Rates:** The Tenderers are required to quote the rates against all items of the Schedule of Quantities in words and figures clearly; failure in this respect is liable to tenderer the tender incomplete.
- 3.3. The Tenderer shall submit along with the tender a list of construction equipment and machinery in their possession and which they shall bring at site for the works.
- 3.4. If any clarifications regarding specifications, conditions of contract etc. or Schedule of Quantities are required, the same can be obtained by the Tenderers from the Officer-In-Charge of the work.
- 3.5. In the event of the tender being submitted by a firm (partnership) it must be signed separately by each member thereof, or in the event of the absence of any partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so, such power of attorney to be produced with the tender, and it must disclose that the firm is duly registered under the Indian Partnership Act.
- 3.6. Receipts for payments made on account of a work when executed by a firm (Partnership) must also be signed by several partners except where the contractors are described in their tender as a firm in which case the receipts must be signed in the name of the firm by one of the partners, or by the other person having authority to give effectual receipts of the firm.
- 3.7. Any person who submits a tender shall fill up the usual prescribed form stating at what rate he is willing to undertake each items of the work. The quantities shown therein are approximate only, being given as an indication of the scope of the work to enable the Tenderer for the different portions of the work in accordance with his estimate of their cost, so that in the event of any increase or decrease in the quantity of any item of the work the actual quantities executed may be paid for at the rate stated for the particular item of work, subject only to any adjustments that may be provided for in the General conditions. It is to be clearly understood that no work will be paid for under more than one item or than once under any item.
- 3.8. The Tenderer is required to deposit as Earnest money a sum as such mentioned in N.I.T. in the following forms and attach the official receipt thereof failing which the tender shall not be considered. No interest shall be allowed on the Earnest Money deposited.
- 3.9. Cash Deposit Receipt/Demand Draft/D.A.C./T.D.R./F.D.R. to be pledge in favour of Uranium Corporation of India Limited from State Bank of India, Pulivendula or from any nationalized bank of schedule banks.
- 3.10. The Earnest Money will be refunded to the unsuccessful Tenderers within a reasonable time without any interest. The Earnest Money deposited by the successful tenderer will be retained towards the Security Deposit for the due fulfillment of the contract but shall be forfeited, if the

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Seal & Signature of the tenderer

contractor fails to deposit the requisite security money. Execute the Agreement/or start the work within reasonable time (to be determined by the Corporation after written acceptance of his tender).

- 3.11. **SECURITY DEPOSIT:** The amount of Security Deposit including the amount of Earnest Money shall be **5%** of the awarded contract sum of the work. Upon acceptance of the Tender, the successful tenderer shall within ten days of the written acceptance of his tender, deposit with the Corporation an amount which is inclusive of the Earnest Money deposited by him prior to the submission of his tender, to make the Initial Security Deposit i.e. **2.5%** (Two and half percent) of the value of the works at the accepted rates, such sum shall be deposited by the contractor in any of the forms stipulated in clauses of the Tender. No interest will be paid on security deposit and it will be released on satisfactory completion of contract.
- 3.12. The tenderer shall submit the tender which satisfies each and every condition laid down in the notice. Failing which the tender will be liable to be rejected.
- 3.13. The Corporation reserve to themselves the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at quoted rates. The Corporation is not bound to accept the lowest quoted tender or to give any reason for their decision.
- 3.14. If after the tender has been accepted, the tenderer fails to pay the Security deposit as specified above, after written notice to him such acceptance, the sum deposited by him as Earnest Money may be forfeited. The tenderer shall be not allowed to increase/withdraw his tender within six months from the date of opening of the tender and if he does so the Earnest Money deposit may be forfeited.
- 3.15. The Officer inviting tenders shall have the right to reject all or any of the tenders, and will not be bound to accept the lowest.
- 3.16. The memorandum, the form of tender and the Schedule of materials to be supplied by the Corporation and their issue rates should be filled and completed in the office of the Corporation before the tender form is issued, if a form is issued to an intending tenderer without having been so filled in, and complete he shall request Corporation to have this done before he completes and delivers his tender.
- 3.17. The tenderer shall furnish satisfactory evidence that he has a true appreciation of the scope of the work, the ability and experience to perform the various clauses of work involved, and that he has sufficient capital and plant to enable him to execute the same successfully and to complete it in the time named in the contract. In compliance with this, the tenderer shall along with tender, furnish a list of major works executed by him during three previous years, the Bank with which he has dealings, the Banker's certificate a copy of the profit and loss account and balance sheet for the year the year proceeding the year in which the tender shall be submitted and Income Tax and Sales Tax Clearance Certificate, for the latest year. The tenderer must deposit dully filled in format for credential/Information sheet about the Tenderers as per enclosed format.
- 3.18. Each of the tender document is required to be signed by the person or persons submitting the tender in his/their hand writing in token of his/their having acquainted himself/themselves with the General conditions of Contract, General specification, special conditions etc. as laid down in the tender documents. Any tender with any of the documents not so signed will be liable to rejection.

- 3.19. The Tender form must be filled in English and all entries must be made by hand written in ink or in type written. All the rates must be filled both in words and figures. If any of the documents is missing, or unsigned, the Tender will be considered invalid. All erases and alterations made while filling the Tender must be attested by dated initials of the Tenderer. Over writing of figures is not permitted, failure to comply with any of these conditions will render the Tender invalid. No advice of any change in rate or conditions after the opening of the Tender will be entertained.
- 3.20. Item rates should be submitted in Triplicate preferably with two photo copies or carbon copies of the original.

4. GENERAL CONDITIONS OF CONTRACT

4.1 INTERPRETATIONS AND DEFINITIONS

4.1.1 **Singular and Plural:** Where the context so requires, words importing the singular only also include the plural and vice versa.

4.1.2 **Heading and marginal Notes to conditions:** Heading and marginal notes to these General Conditions shall not be deemed to form part thereof or be taken into consideration in the interpretation or construction thereof or of the Contract.

4.1.3 Definitions:

4.1.3.1 'Corporation' shall mean Uranium Corporation of India Limited having it's registered office at Jaduguda Mines, Post office and Town Jaduguda Mines – 832 102, in the state of Jharkhand and includes a duly authorized representative of the Corporation or any other person empowered in this behalf by the Corporation to discharge all or any of it's functions.

4.1.3.2 The 'Contract' shall mean the notice inviting the tender, the tender, and acceptance thereof and the formal agreement, if any, executed between the Corporation and the Contractor together with the documents referred to therein including these conditions, Designs, Drawings, Schedule of Quantities with rates and amounts and Schedule of Rates. All these documents taken together shall be deemed to form one Contract and shall be complementary to one another.

4.1.3.3 The 'Contractor' shall mean the individual or firm or company whether incorporated or not, undertaking the works and shall include legal representatives of such individual or persons composing such firm or unincorporated company, or successors of such firm or company as the case may be and permitted assigns or such individual or firm or company.

4.1.3.4 A 'Day' shall mean a day of 24 hours from midnight to midnight irrespective of the number of hours worked in that day.

4.1.3.5 'Excepted Risks' are risks due to riots (otherwise then among Contractors' Employees) and civil commotion (in so far as both these are uninsurable), war (whether declared or not), invasion, act of foreign enemies, hostilities, civil war, rebellion, revolution, insurrection, damage from aircraft, acts and other causes over which the Contractor has no control and accepted as such by the Accepting authority.

- 4.1.3.6 Schedule(s) referred to in these conditions shall mean the relevant Schedule(s) annexed to the tender papers issued by the Corporation or the standard Schedule of Rates prescribed by the Corporation and the amendments thereto issued from time to time.
- 4.1.3.7 The 'Site' shall mean the lands and/or other places on, under, in or through which the work is to be executed under the Contract including any other lands or places which may be allotted by the Corporation or used for the purposes of the Contract.
- 4.1.3.8 'Temporary Works' shall mean all temporary works of every kind required in or about the execution, completion, maintenance of the works.
- 4.1.3.9 'Urgent Works' shall mean any urgent measures, which in the opinion of Corporation/Officer-in-Charge, become necessary during the progress of the works, obviate any risk of accident or failure of which become necessary for security.
- 4.1.3.10 A 'Week' shall mean seven days without regard to the number of hours worked any day in that week.
- 4.1.3.11 The 'Works' shall mean the works to be executed in accordance with the Contract or part(s) thereof as the case may be and shall include all extra or additional, altered or substituted works or temporary and urgent works as required for performance of the Contract.

4.2 SCOPE AND PERFORMANCE

- 4.1.3.12 **Contract documents:** The Contractor shall be furnished, free of charge, two certified true copies of the Contract documents. None of these documents shall be used by the Contractor for any purpose other than that of this Contract. The Contractor shall take necessary steps to ensure that all persons employed on any work in connection with Contract have noticed that the Indian official secret and 1923 (XIX of 1923) applied to them and shall continue so to apply even after the execution of such works under the Contract.
- 4.1.4 **Inspection of site:** The Contractor shall inspect and examine the site and its surrounding and shall satisfy himself before submitting his tender.
- 4.1.5 **Discrepancies and Adjustment of Error:**
- 4.2.3.1 If there are varying or conflicting provisions made in any one documents forming part of the contract, the accepting Authority shall be the deciding authority with regard to the intention of the document.
- 4.2.3.2 Any error in description, quantity or rate in schedule of Quantities or any omission therefore from shall not vitiate the contract or release the contractor from the execution of the whole or any part of the works comprised there in according from any of his obligations under the contract.

4.2.3.3 If on check there are found to be difference between the rates given by the contractor in words and figures or in the amount worked out by him in the Schedule of quantities and general summary the same shall be adjusted in accordance with the following rules:

4.2.3.4 In the event of a discrepancy between description in words and figures quoted by a Tenderer, **the description in words shall prevail.**

4.2.3.5 In the event of error occurring in the amount column of Schedule of Quantities as a result of wrong extension of the Unit rate and quantity, the Unit rate shall be regarded as firm and extension shall be amended on the basis of the rate.

4.2.3.6 All errors in totaling in the amount column and carrying forwarded totals shall be corrected.

4.2.3.7 The totals of various sections of Schedule of Quantity appended and amended shall be carried over to the general summary and the tendered such amended accordingly. The tendered sum so altered shall, for the purpose of the tenders be substituted for sum originally tendered and considered for acceptance instead of the original sum quoted by the Tenderer. Any rounding off of totals in various sections of Schedule of quantities or in general summary by the Tenderer shall be ignored.

Security Deposit:

Total amount of Security deposit shall be limited to **5 %** of the awarded value of work. Fifty percent of this amount shall have to be deposited as initial security deposit at the time of execution of agreement including the amount deposited as Earnest Money.

Acceptable mode of payment Initial Security Deposit/Earnest Money.

For deposit beyond Rs. 5,000/- and upto Rs. 1.00 Lakh.: DAC/TDR/FDR etc. from any Nationalized bank of schedule Banks duly pledged in favour of UCIL. But in case of Earnest Money of amount more than Rs. 50,000/-, the Tenderer should submit Bank Guarantee issued by SBI, Pulivendula.

All compensation or other sums of money payable by the Contractor under the terms of this contract or any other contract or any other account whatsoever may be deducted from or paid by sale of a sufficient part of his security deposit or from the interest arising there from or from any sums which may be due or become due to be Contractor by the Corporation or any account whatsoever and in the event of his security deposit be reduced by reason of any such deduction or sale as aforesaid, the Contractor shall within fourteen days of receipt of notice of demand from the Officer- in-Charge make good the deficit.

Refund of Security Deposit: Initial Security Deposit shall be refunded to the Contractor on certification of Officer- in-charge in writing that work has been completed as per.

Suspension of works:

The Contractor shall on receipt of the order in writing of the Officer-in-Charge suspend the process of the works of any part thereof for such time and in such manner as the Officer-in-charge may consider necessary for and of the following reasons.

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- i) On account of any default on part of the Contractor or
- ii) For proper execution of the works or part thereof for reasons other than the default of the Contractor:
or
- iii) For safety of the works or part thereof.

GENERAL

Materials required for the works, whether brought by the Contractor or supplied by the Corporation, shall be stored by the Contractor only at places approved by the Officer-in-charge. Storage and safe custody of materials shall be the responsibility of the Contractor.

Corporation official concerned with the Contract shall be at liberty any time to inspect and examine any materials intended to the use in or on the works, either on the site or at factory or workshop or other place(s), where such materials are assembled, fabricated, manufactured or any materials are assembled, fabricated, manufactured or any place(s) where these are lying or from which these are being obtained and the Contractor shall give such facilities as may be required for such inspection and examination.

LABOUR

The Contractor shall employ labour as per schedule to maintain the required rate of progress and of quality to ensure workmanship of the degree specified in the Contract and to the satisfaction of the Engineer-in-Charge. The contractor shall not employ in connection with the works any person who has not completed his eighteen years of age.

The Contractor shall pay to labour employed by him wages not less than fair wages as defined in the Contract Labour (Regulation & Abolition) Act, 1970 and Rules made there under.

The Contractor shall in respect of labour employed by him comply with or cause to be complied with the contract labour (Regulation & Abolition) Act, 1970 and Rules made there under in regard to all matters provided therein.

The Contractor shall comply with the provision of the payment of Wages Act, 1936, Minimum Wages Act, 1948, Employees Liability Act, 1938, Workmen's Compensation Act, 1923, Industrial Dispute Act, 1947, and Mines Act, 1952 or any modifications thereof or any other Law relating thereto and rules made there under from time to time. The contractor shall be liable to pay taxes as admissible under various statutory Acts/Rules and/or on his behalf the Corporation shall have right to deduct the same from his bills.

The Contractor shall be liable to pay his contribution and the Employees Contribution to the Employees State Insurance scheme in respect of all labour employed by him for the execution of the Contract, in accordance with provision of the 'The Employees State Insurance Act, 1948' as amended from time to time and as applicable in this case. In case the Contractor fails to submit full details of his account of labour employed and the contribution payable, the Officer-in-Charge shall recover from the running bills of Contractor an amount of Contribution as assessed by him. The amount so recovered shall be adjusted against the actual contribution payable under Employees State Insurance scheme.

The Officer-in-Charge shall on a report having been made by an Inspecting staff as defined under the Contract Labour (Regulation) Act, 1970 and rules made there under have the power to deduct the money, due to the Contractor, any sum required estimated to be required for making good the loss suffered by a worker or workers by reason of non fulfillment to the conditions of the Contract for the benefit of workers, non payment of wages or of deduction made for his or their wages which are not justified by the terms of the Contract or non-observance of the said act.

The Contractor shall indemnify the Corporation against any payment to be made under and for observance of the Contract Labour (Regulation & Abolition) Act, 1970 and Rules made there under without prejudice to his right to claim indemnity from his Sub- Contractors.

In the event of the Contractor committing a default or breach of any of the provisions of aforesaid Act and rules made there under/amended from time to time, or furnishing any information or submitting or filling any Form/Register/Slip under the provisions of the Law which is materially incorrect, then on the report of the Inspecting Officer, the Contractor shall without prejudice pay to the Corporation a sum not exceeding liabilities for such defaults including liquidated damages etc. for every default, breach or furnishing, making, submitting, filling materially incorrect statement, as may be fixed by the Labour Department and the Contractor should indemnify the Corporation against all such liabilities.

Model Rules for Labour Welfare:

The Contractor shall at his own expense comply with or cause to be complied with Model Rules for Labour Welfare as provided under the Rules framed by the appropriate government from time to time for the protection of health and for making sanitary arrangements for workers employed directly or indirectly on the works. In case the contractor fails to make arrangements as aforesaid, the Officer-in-charge shall be entitled to do so and recover the cost thereof from the Contractor.

Failure to comply with Model Rules for Labour Welfare, Safety code or the provisions relating the report on accidents and to grant Maternity Benefits to female workers shall make the Contractor liable to pay to the Corporation as liquidated damages an amount not exceeding Rs. 50.00 for each default on materially incorrect statement or reports from the Officer-in-charge in such matters, based on reports from the Inspecting officers shall be final and binding and deductions for recovery of such liquidated damages may be made from the any amount payable to the Contractor.

NUISANCE:

The Contractor shall not at any time do, cause or permit any nuisance on the site or do anything which shall cause unnecessary disturbance, inconvenience to owners, tenants or occupiers of other properties near the site and to the Public generally.

INSPECTION Corporation Officers concerned with the contract shall have power at any time to inspect and examine any part of the works and the contractor shall give such facilities as may be required for such inspection and examination.

REMOVAL OF WORKMEN:

The Contractor shall employ in and about the execution of the works such persons as are skilled and experienced in their several trades and Officer-in-Charge/Officer's Rep'tive shall be at liberty to object to

and require the Contractor or to remove from the works any person employed by the Contractor in or about the execution of the works who in the opinion of the Officer-in-Charge misconducts himself or is incompetent or negligent in the proper performance of his duties and such person shall not be again employed upon the works without permission of the Officer-in- Charge.

NOTICE TO LOCAL BODIES

The Contractor shall comply with and give all notices required under any governmental authority, internment, rule or order made under any act of parliament, state laws or any regulation or byelaws of any local authorities relating to the works. He shall before making any variation from the Contract, drawings necessitated by such compliance give to the Officer-in-Charge a written notice giving reasons for the proposed variation and obtain the Officer-in-Charge's instruction thereon.

The Contractor shall pay and indemnify the Corporation against any liability in respect of any fees or charges payable under any Act of Parliament, State laws or any Government instrument, rule or order and any regulations or by-laws of any local authority in respect of the works.

SUB CONTRACTS

The Contractor shall not sublet any portion of the Contract without the prior written approval of the Accepting authority.

INSTRUCTIONS AND NOTICES

Subject are otherwise provided in this Contract, all notice to be given on behalf of the Corporation and all other actions to be taken on its behalf may be given or taken by Officer-in-Charge or any officer for the time being entrusted with the functions, duties and powers of the Officer-in-Charge.

All instructions, notices and communications etc. under the Contract shall be given in writing and if sent by registered post to the last known place of above or business of the Contractor shall be deemed to have been served on the date when in the ordinary course of post these would have been delivered to him.

The Contractor or his agent shall be in attendance at the site/sites during all working hours and shall superintend the execution of the works with such additional assistance in each trade as the Officer-in-Charge may consider necessary. Orders given to the Contractor's agent shall be considered to have the same force as if they had been given to himself.

TERMINATION OF CONTRACT:

If the performance of the contractor is not found satisfactory he will be issued with a notice by the Officer-in-Charge/Officer's representative. If satisfactory improvement is not found even after issue of this notice the contract will be terminated by giving one month's notice without prejudice to any right accruing to either party prior to such termination. During the period of notice, both the parties shall continue to discharge their duties and obligation.

The Accepting authority shall on such termination have power to

- (a) take possession of the site and any materials, constructional plant, implements, stores etc. thereon, and/or
- (b) Carryout the incomplete work by any means at the risk and cost of the contractor.

On termination of the Contract in full or in part, the Officer-in-Charge shall determine what amount, if any, is recoverable from the Contractor for completion of the works or part of the works or in case the works or part of the works is not to be completed, the loss or damage suffered by the Corporation. In determining the amount, credit shall be given to the Contractor for the value of the work executed by the Contractor upto the time of cancellation, the value of Contractor's materials taken over and incorporated in the work, and use of tackle and machinery belonging to the Contractor.

URGENT WORKS

If any urgent work (in respect whereof the decision of the Officer-in-Charge shall be final and binding) becomes necessary and the Contractor unable or unwilling at once to carry it out, the Officer-in-Charge may by his own or other work people carry it out as he may consider necessary. If the urgent work be such as the Contractor is liable under the Contract to carry out at his expense, all expenses incurred on it by the Corporation shall be recoverable from the Contractor and be adjusted or set off against any sum payable to him.

CHANGE IN CONSTITUTION

Where the Contractor is a partnership firm, prior approval in writing of the accepting authority shall be obtained before any change is made to the constitution of the firm. Where the Contractor is an individual or a Hindu Undivided Family-business concern, such approval as aforesaid shall likewise be obtained before the Contractor enters into any partnership agreement where under the partnership, firm would have the right to carry out the work hereby undertaken by the Contractor.

ABRITRATION

In case of any dispute arising out of Mis contract, party raising such dispute shall approach to C&MD, UCIL adjudication of the said dispute by appointing Sole Arbitrator and in that case there will be no objection even if the Arbitrator so appointed by C &MD is an employee of UCIL. The award of the Arbitrator shall be final conclusive and binding to the parties. Arbitration and Conciliation Act, 1996 and rules made there under will have application in this respect.

During the course of arbitration proceedings, the parties hereto shall continue to execute their respective obligations as provided in the contract and no payment due or payable to the contractor shall be with held on account of such proceeding.

LAWS GOVERNING THE CONTRACT

This contract shall be governed by the Indian Laws for the time being in force and it shall be deemed to have been executed at Tummalapalle, Kadapa District within the ordinary Civil Jurisdiction of the Competent court at Pulivendla district Kadapa, AP.

5. **SPECIAL TERMS AND CONDITIONS OF CONTRACT**

5.1 **QUALITY OF EATABLE MATERIALS**

- 5.1.1 The tea leafs of **Taza / Red label / Taz** will be used.
- 5.1.2 The coffee powder of **Nescafe Classic** will be used.
- 5.1.3 The biscuit will be of **Britannia (50-50) / Monaco / Crack jack**
- 5.1.4 **Every Day** milk powder will be used in tea / coffee only.
- 5.1.5 **Dairy Milk** will be used for the purpose of making curd / drinking / cornflake / porridge.
- 5.1.6 Cornflakes will be of Kelloy's brand.
- 5.1.7 Bread of good quality be used.
- 5.1.8 Butter & Paneer will be of **Amul**
- 5.1.9 Mix Jam will be of **Kissan**
- 5.1.10 **Kurnool Musoori Rice** will be used in Normal meal & **India Gate** will be used in Special-I and Special-II meal.
- 5.1.11 Atta will be of **Ashirwad**.
- 5.1.12 Papad will be of **Lizzat / Haldiram**.
- 5.1.13 Pickle will be of **Priya** good quality.
- 5.1.14 Cooking Oil will be of **Sun Flower / Sun Drop / Nature Fresh-Sun flower**.
- 5.1.15 Desi Ghee will be of **Sudha / Everyday/Tirumala**.
- 5.1.16 Juice will be of **Tropicana/Real Brand**.
- 5.1.17 Soup is of **Maggi**.
- 5.1.18 In addition to above all grocery/vegetables items required to be used in preparation of meal should be of standard quality.

5.2 SCOPE OF WORK AT TRANSIT HOUSE

- 5.2.1. The Transit house remains open round the clock including Sundays & Holidays.
- 5.2.2. All non-consumable items i.e. utensils, crockery, cutlery, furniture and linens will be provided by the company free of cost but the same will be maintained by the caterer in nice condition. In case of damage of any items, the cost of items will be charged as per prevailing market's rate or item will be replaced by providing new item of same make.
- 5.2.3. **The Transit house will be guarded during the night hours. The responsibility of watch and ward of Transit house will be of caterer.**
- 5.2.4. The caterer will ensure that the cook, Waiter, cook's helper and sanitary worker should always be in well-pressed dress, closely cut hair and proper shave, nails cut and properly bathed during the duty hours. The dress code for the staff engaged should be as per annexure attached.
- 5.2.5. Female staff will not be allowed to work in the Transit house during night hours.
- 5.2.6. The caterer will be fully responsible about the good behavior of their staff and prompt service against the requirement of guests and one qualified (Diploma) in catering with smart looking supervision will engaged as per required basis.
- 5.2.7. The boarding & lodging charges will be charged by the caterer from the guest/user as per the latest A.I. & the same amount should be deposited in the Estate Office on the next working day without fail. The Bill book will be provided by the company free of cost duly certified by Caretaker (UCIL).
- 5.2.8. Telephone will be attended by the staff and convey messages to the concern Guests or visitors immediately.
- 5.2.9. All the rooms of main transit house and annex will always be ready for accommodating the Guests.
- 5.2.10. Based on request, the company may provide a suitable accommodation on non-chargeable basis to the caterer for accommodating the staff and the caterer will vacate the same within 15 days after completion of contract period.
- 5.2.11. The bed room linens and bath towels may be changed once in two days during the stay of guests. Before change of linens items and towels, it may be insured that the same should be fresh washed, well pressed and there should not be nay marks / stains.
- 5.2.12. Water flask / jug and glasses should be clean. There should not be any smell coming out of the water flask/jug. The water either cold or boiled should be filled in the flask daily as per requirement of the guest and kept in guest's room (Transit House).
- 5.2.13. The waiters/bearers should carry the luggage of the Guests to their rooms on arrival and also to

their vehicles while checking out.

5.2.14. All input requirements for catering services and cosmetic maintenance including Industrial LPG Cylinder be procured by the Caterer at his cost.

5.2.15. There will be no fix diet system.

5.2.16. The timings of Breakfast, Lunch and Dinner at Transit House are as under:-

Break fast	7.30A.M. to 8.30A.M.
Lunch	01.00P.M. to 2.00P.M.
Dinner	8.30P.M. to 9.30P.M

5.2.17. The timings of bed tea, breakfast, lunch and dinner will be followed strictly as per above.

5.2.18. The caterer should have stock of vegetables/bread/butter/jam/eggs/lemon/cucumber / soft Drinks / soda / Ice cubes.

5.2.19. The crockery and cutlery should be properly cleaned. The plates and water glasses should not be chipped. Any crockery even with hairline cracks should not be used.

5.2.20. The bed tea and wake up order should be taken from the guest in advance and be served in their rooms accordingly.

5.2.21. All the meals should be served well in time. There should not be any kind of delay in taking orders from the Guests.

5.2.22. The Gas Cylinders should always be kept filled to avoid last minute haste and delay in service to the Guests.

5.2.23. The break fast / lunch / dinner other than Guests who are residing in the transit house will be prepared in the transit house only after getting the confirmation from the Caretaker / In-charge of transit House.

5.2.24. Orders for official Guests will be given by the Caretaker / In-charge of transit House.

5.2.25. The caterer will submit his bill once in a month to In-charge of transit House for payment.

5.2.26. Food items be prepared in hygienic conditions and any infection occur of boarder from foods, contractor is liable to take responsibility.

5.2.27. All the rooms of transit house, along with internal area of premises will be cleaned daily and mopped with good quality Phenol. W.Cs should be cleaned with Harpic.

5.2.28. Furniture, furnishing and other items in the rooms should always be kept dust free.

5.2.29. Fans, light fittings, air-conditioners windows etc. should be kept clean and ensure that they are in working order. In case of any complaint, the report may be sent to Caretaker and the same should be registered in the complaint register of Estate Office / Township Electrical Maintenance Office.

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- 5.2.30. Toilet soap, Tissue Paper, Paper Napkin, Odonil, All-Out machine and other sanitary materials shall will be provided by the Corporation free of cost for keeping in the respective places as per direction of Caretaker / In-charge of transit House. Proper record of these items should be maintained which can be checked by Caretaker / In-charge of transit House at any time.
- 5.2.31. Washing of linen items will be arranged by the caterer and bill for the same will be reimbursed by the company.
- 5.2.32. The transit house remains open round the clock including Sundays & Holidays.
- 5.2.33. **Labour acts:** The Govt Labour Acts like ‘The Contract Labour (Regulation & Abolition) Act of 1970 and Contract (Regulation & Abolition) General Rules, 1971’, The Minimum Wages Act, 1948 and Rule there under, The Payment of Wages Act 1936 and Rules there under, ‘The EPF & Miscellaneous Provisions Act, 1952, The ESI Act, 1948 and Rules there under, The Employee Compensation Act, 1923 and Rules there under, The Equal Remuneration Act, 1976, Inter State Migrant Workmen Act, 1979, The Payment of Bonus Act, 1965 and Rules there under, The Factories Act, 1948, The Atomic Energy (Factories) Rules, 1996, etc. shall be applicable to the contractor. The Contractor shall have to abide by the provisions made under all such labour legislations as applicable to him from time to time.
- 5.2.34. The Contractor shall strictly comply with all the statutory guidelines of AERB, DGMS as well as directives of Safety Officer of UCIL from time to time.
- 5.2.35. The transit house /cooking facility shall not be used for service / catering to outside agency at any time.
- 5.2.36. Alcoholic drinks in any form will not be stored / served.
- 5.2.37. Only Guests authorized by the Officer –In-Charge of works shall be allowed in the transit house for boarding / lodging.
- 5.2.38. Guest register including details of stay, food served to be maintained.
- 5.2.39. **Labour License and Labour Insurance:** Necessary workman insurance coverage and labour license shall be obtained by the contractor for the workman engaged at site at his own cost. **The cost towards the same will be reimbursed on production of documentary evidences.** Such Insurance coverage and license shall be required to be obtained for the whole period of the contract and shall be furnished to the corporation before commencement of the work without which contractor will not be allowed to start the work. No medical facility will be extended by the UCIL to the security guards. However in case of emergency, the UCIL will provide medical facility to the extent of UCIL Hospital only and the entire cost incurred for treatment shall be recovered from the bill of the contractor/Agency.
- (a) In case of any accident to any labour/employee of the Contractor arising out of any reason in the course of employment, the Contractor shall be liable to pay full compensation under the Employee compensation Act 1923 or any amendment thereof. The Corporation shall have no responsibility whatsoever in this regard and shall stand fully indemnified by the Contractor against all claims in this regard. The Contractor may also be called upon by the Corporation to pay funeral expenses and/or any other ex-gratia amount to the dependent(s) of the deceased employee as payable in the case of Company’s employees.

(b) In case of failure on the part of the Contractor to pay the said compensation/funeral expenses/ex-gratia amount the same may be paid by the Corporation and cost/charges/expenditure incurred or spent by the Corporation in this regard shall be recovered from the Contractor's bills/dues/security deposit.

5.2.37 **Provident Fund Code Number:** The contractor shall be required to obtain a Provident Fund Code Number and shall ensure that any sub-contractor engaged on his/her behalf shall also have Provident Fund Code Number. All the workers deployed by the contractor or sub-contractor shall be required to enrolled as members of Provident Fund and be assigned the Universal Account Number (UAN). While putting monthly/running bills for the payment the contractor shall be required to produce a certificate that all the workers deployed by him/her are enrolled for EPF and the due contributions have been credited into their accounts (UANs).

5.2.38 It is mandatory that the contractor shall ensure & submit all the remittances required under various labour acts.

5.2.39 The ruling **Minimum Wages** shall be applicable i.e. Corporation will pay the prevailing minimum wages as notified by Asstt. Labour Commissioner (Central), Hyderabad or State labour department on **whichever is higher principle**

5.3 **DETAILS OF DIET**

Details of diet to be prepared in the Transit house are as under:-

5.3.1 **MEAL**

Sl.	Description	Normal Meal	Special Meal Veg - II	Special Meal Veg - I
1	Rice	100grms.	75 grms.	75 grms.
2	Atta	100 grms	75 grms.	75 grms
3	Dal	50 grms.	50 grms.	50 grms.
4	Vegetable 1	150grms.	100 grms.	75grms.
5	Vegetable 2	-	150 grms	75 grms
6	Paneer with Veg	-	-	150 grms
7	Chicken/Fish	-	-	-
8	Oil	50 ml.	70 ml.	100 ml.
9	Curd	-	100 grms	100 grms
10	Soup	-	-	1 bowl

Note: - Salad, Papad or Pickle will be served with all type of meal.

5.3.2 **BREAK FAST**

Sl	Item	Quantity per person	Remarks
1	Toast	4 pcs of bread with 25gms Butter & 25gms Jam	--
2	Idli	4 pcs of std size	--
3	Sada Dosa	1 pc of std size	--
4	Masala Dosa	1 pc of std size	--
5	Puri + Vegetable	6 no of Puri of 100 gm Atta + 100 gms vegetable	--
6	Veg Chowmin	1 plate (Nestle Maggi – 100 gms)	--

5.3.3 **OTHER ITEMS**

Sl	Item	Quantity per person	Remarks
1	Tea	1 Cup (Leaf 4 gms, Milk powder 10 gms)	--
2	Tea with Biscuits	1 Cup with 04 Biscuits	--
3	Coffee	1 Cup (2 gms, Milk powder 15 gms)	--
4	Coffee with Biscuits	1 Cup with 04 Biscuits	--
5	Milk	200 ml	--
6	Juice	1 Glass of 100ml	--
7	Soup	1 Bowl	--
8	Corn Flakes with Milk	30 gms Corn Flakes with 150 ml Milk	--

5.3.4 **SNACKS**

Sl	Item	Quantity per person	Remarks
1	Vegetable Pakoda	1 Plate (50 gms)	With sauce
2	Paneer Pakoda	1 Plate (50 gms)	With sauce
3	Bread Pakoda	1 Plate (2 pcs of one slice of bread)	One slice = Half Bread
4	Veg. Sandwich	1 Plate (4 pcs of one slice of bread with 25 gms Butter & 25 gms Cheese)	--
5	Finger Chips	1 Plate of Pakoda (Stick type)	--
6	Fruit Custard	1 Bowl of 100 ml	--
7	Sweet (Normal)	2 pcs of Kalakund good quality	--
8	Sweet (Special)	2 pcs of Chappan Bhog/ Haldiram	--

5.4 **SALES TAX/EXCISE DUTIES AND LEVIES:**

- 5.4.1. The quoted rate should be inclusive of all Taxes and Duties including Goods & Service Tax, if
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applicable.

- 5.4.2. All taxes including service tax, duties, levies etc. applicable on the scale under any State or Central Statute in force for the time being or which may be levied or imposed hereafter at the rate as prevalent on the date of supply **shall be to the supplier's account.**
- 5.4.3. Sales Tax or any other Tax on materials transportation in respect of this contract, if any shall be payable by the contractor and the corporation will not entertain any claim whatsoever in this respect.

5.5 GENERAL

- 5.5.1. The caterer shall abide by the Central Labour legislation as may be applicable from time to time. It shall be the responsibility of the caterer to provide necessary insurance cover to their works / labour as may be required under the law.
- 5.5.2. The caterer or any of their representative/workers/agents shall not indulge in any activity which is directly or indirectly prejudicial to Corporation's interest or shall not commit any act of :
- 5.5.3. Misappropriation, pilferage or abetting misappropriation of pilferage of Corporation's property or any attempt thereof.
- 5.5.4. Offer attempt to offer illegal gratification including offering brings, reward or advantage etc. pecuniary or otherwise to any officer or employees of the Corporation.
- 5.5.5. Indulge in any malpractice but not limited to forgery, Fiz . falsification or fabrication of documents, bills, vouchers, indents, etc. in support of any other act which amounts to offences punishable under the India Panel Code or any to other enhancement.
- 5.5.6. Any unwanted incident if happen by outsiders or local residents contractor has to lodge F.I.R. at local Police Station within 24 hours without any prejudice with information to corporation, failing which corporation may terminate at risk and cost basis for continue the contract work.

5.6 FORCE MAJOR CLAUSE

- 5.6.1. Corporation shall not be liable for any failure or delay in performance due to any cause beyond its control including fires, floods, strikes, go-slow, lock-out, closure, disputes with workmen, dislocation of normal working conditions, war, riots, epidemic, political up-heavels, government action, civil commotions, breakdown of machinery, acts of God, shortage of labour/staff, demands or requirements of government, directly or otherwise and the existence of such cause or consequences shall operate at the sale discretion of Corporation to extend the time of performance on the part of Corporation by such period as may be necessary to enable the Corporation to effect performance after the cause of delay shall have ceased to exist. The aforesaid provisions shall not be limited or abrogated by any other terms of contract whether printed or written.

- 5.6.2. Corporation shall have the right to issue addenda to tender documents to clarify, amend, modify, supplement, or delete any of the conditions, clauses or terms stated therein at any time before opening of the tender. Each addendum so issue shall form a part of the original tender documents.
- 5.6.3. The caterers shall have no right to issue addenda to tender documents to clarify, amend, supplement, or delete any of the conditions, clauses or items stated therein.

5.7 DECLARATION OF THE TENDERER

That I / We have fully understood the above instructions to tenderers general terms and conditions of tender and specials terms and conditions to tender (if any) which are returned herewith duly signed by me/us as a token of having accepted the same and I / We have made my / our offer keeping in view these terms and conditions.

The aforesaid amount of Earnest Money is enclosed by me/us with this tender in the form of Demand Draft drawn of U.C.I.L. payable at Pulivendla in favour of the Corporation, for each item / items quoted by me / us.

That I/We declare that no qualifying conditions/conditional offer/combined quotation has been submitted by me/us in the schedule of rate(s) and in case any such conditions are found. I/We authorize you to ignore the same.

Signature of the Tenderer with Date

Place: _____

Date: _____

Full Name & Address of the Tenderer

Firm / Tenderer.

Status
(Proprietor/Partner/Director)

STAFF DRESS CODE

Cook

- i) Cap (White)
- ii) Shirt (White)
- iii) Trouser (White)
- iv) Apron (White)
- v) Name plate
- vi) Leather Shoe (Black)
- vii) Socks (White)

Waiters

- i) Shirt (White)
- ii) Trouser (White)
- iii) Leather Shoe (Black)
- iv) Boe (Black)
- v) Socks (White)
- vi) Name Plate

Waiter-cum-Room Attendant

- i) Shirt (White)
- ii) Trouser (White)
- iii) Leather Shoe (Black)
- iv) Socks (White)
- v) Name Plate

Sanitary Worker

- i) Shirt (Sky blue)
- ii) Trouser (Navy blue)
- iii) Leather Shoe (Black)
- iv) Socks (White)
- v) Name Plate

SCHEDULE – D

Sl.	Category of	Wage per day	Remarks
1	Unskilled Labour	Minimum wages to be paid as fixed by Asstt. Labour Commissioner (C), Hyderabad or AP state labour Dept whichever is higher.	

Signature of Contractor: _____

_____ Date:

ARTICLES OF AGREEMENT

Articles of Agreement made at Tummalapalle this _____ between M/s Uranium Corporation of India Limited, Tummalapalle Project (hereinafter referred to as the ‘Corporation’ which expression shall include its successors and assigns) of the one part and _____ (herein after referred to as ‘Contractor’ which expression shall include its successors and assigns) of the other part whereas the Corporation is desirous that certain work should be executed viz. Order for _____ and has accepted as a tender by the contractor for the execution, completion and maintenance of such works.

Now THIS AGREEMENT WITNESS AS follows:-

1. In this agreement words and expression shall have the same meaning as are respectively assigned to them in the General and special Conditions of contract hereinafter referred to:-
Following documents shall be deemed too form and be read and construed as part of this Agreement viz.
2. In consideration of the payment to be made by the Corporation to that Contractor as hereinafter mentioned, the Contractor hereby covenants with the Corporation to execute, complete and maintain the work in conformity in all respects with provisions of the Contract.
3. The Corporation hereby covenants to pay to the Contractor in consideration of the execution; completion and maintenance of the work of contract price at the time and in the manner prescribed the contract.
4. All disputes arising out of or in any way connected with this Agreement shall be deemed to have arisen in HYDERABAD and only competent court in the District Hyderabad/Ranga Reddy shall have jurisdiction to determine the case.
5. You shall provide the guarantee in the agreement that you will be held responsible for the good conduct of labour engaged by you.
6. The several parts of this contract have been read to us and fully understood by us.

AS WITNESS OUR HAND THIS _____, signed by the said M/s Uranium Corporation of India Limited, Tummalapalle, PO- Mabbuchintalapalle, Vemula Mandal, YSR (Kadapa) district, AP- 516349.

SIGNED & DELIVERED FOR AND
ON BEHALF OF URANIUM CORPORATION OF INDIA LIMITED

In the presence of

1

2

Signed by the said _____

Authorized Signatory of the party with seal
Signature of the tenderer with their seal

FORM OF TENDER

(To be filled-in by the tenderer/contractor)

To

The Chairman & Managing Director,
M/s. Uranium Corporation of India Ltd.,
P.O. MC palle
Vemula mandal
Kadapa Dist AP 516349

Dear Sir,

With reference to the tender invited by you for _____
_____ I/We have examined special conditions and General Conditions,
Articles of Agreement, Tender Notice, Specifications and Schedule of Quantities for the above work. I/We
hereby offer to execute the whole of the said works in conformity with the same Special Conditions,
Articles of Agreement, General Conditions, Tender Notice, Specifications and Schedule of Quantities for
the sum of Rs. _____/- (_____
_____) at the respective rates mentioned in the Schedule of items.

I/We undertake to complete and deliver the whole lot comprised in the contract within _____
_____ Calendar months from the date of commencement of work.

I/We have deposited as Earnest Money a sum of Rs. _____ with
_____ which amount is not to bear any interest and I/We do
hereby agree that this sum shall be forfeited by me/us if the event of the Uranium Corporation of India
Limited accepting my/our tender. I/We fail to execute the Contract when called upon to do so.

I/We hereby agree that unless and until a formal agreement is prepared and executed in accordance with
the Articles of Agreement, this tender together with your written letter of acceptance thereof, shall
constitute a binding contract between us.

I/We understand that you are not bound to accept the lowest or any tender you may receive.

Yours faithfully,
Signature: _____

Address: _____

Name of Partners of the Firm:

1. _____
2. _____
3. _____
4. _____

NIT No. TMPL/P&A/01/2019

Seal & Signature of the tenderer

**SAFETY OF CONTRACTOR & EMPLOYEES
(WITH APPENDIX – 1, 2 & 3)**

APPENDIX – I

CLASSIFICATION OF ACCIDENTS

Type – A

1. Fatal Injuries
2. Serious Injuries such as fracture, dislocation, severe burns etc.
3. Any Injury to give or more persons
4. Accidents resulting in damage by fire, explosion etc.

Type – B

1. Minor Injuries which result in laceration, abrasion, contusion etc.
2. Disabling injuries but not requiring hospitalization.

APPENDIX – 2

(F O R M – A)

ACCIDENT INVESTIGATION REPORT

Name of the contractor and Project	:
Nature of the contract	:
Name of the Engineer-in-charge	:
Name of Injured person	:
Age	:
Date & Time of Accident occurred	:
Nature of job	:
What was the injured person doing on the time of accident	:
Description of accident (in details)	:
What was defective or in wrong condition that was responsible for the accident?	:
What was wrong with working methods/instruction?	:
What steps should be taken to prevent recurrence of such accident	:
Name of the witnesses	: 1. 2.
Safety Representative's remarks with Signature and date	:

NIT No. TMPL/P&A/01/2019

Seal & Signature of the tenderer

APPENDIX – 3
(F O R M – B)
SUMMARY OF ACCIDENT FOR THE MONTH OF :

Name of the Project:

Name of the safety representative of the project:

Name of the Contractor:

Name of the Sub – contractor:

Total No. of person working in the Project:

- a) Male :
- b) Female :
- c) Engineers:
- d) Supervisors:

Total No. of Accidents
(including Type-A & Type-B)

Disabling injuries:

Non Disabling injuries:

Agency	No.	No. of days lost/charged
--------	-----	--------------------------

Machine

Handing materials

Fall of persons

Hand Tools

Fire/Explosion

Collapse of excavation/ structure

Electrical shock/burn

Miscellaneous

Remarks:

Signature of Safety Representative

NIT No. TMPL/P&A/01/2019

Seal & Signature of the tenderer

DETAILS OF CREDENTIALS / INFORMATION SHEET ABOUT THE TENDERER / CONTRACTOR

(To be filled-in by the tenderer/contractor)

1. Name of the Firm/Company of the tenderer : _____

2. Name & address of the Chief Executive/
Chairman & Managing Director of the firm with
Telephone No. if any : _____

3. Address for correspondence/all communications : _____
with the firm _____

4. Name, designation, address of the person
authorized to deal with this tender/work : _____

5. Nature of the registration of the firm : Limited Co. Private Ltd/Partnership
Co. / Proprietor ship firm

6. Registration No. With date & Registering Authority : _____

7.

Name of Director/Partners	Occupation	Address

8. Address of the office/work site of the tenderer, : _____ nearest to the place of the work being tenderer

9. Details of the work experience of the firm:

Name & Address of the Client	Name of the work & contract No.	Contract Amount	Quantity of materials transported/executed	Completion time	
				Scheduled	Actual

10. Financial Particulars:

- a. Authorised Capital
- b. Paid up Capital
- c. Working Capital – limit in cash/credit for, bill : Branch: _____
- d. Purchase/discount – forms etc. from the bank Loans & Advance taken (Value of Rs.)
- e. Loan & advances outstanding
- f. Value of work/turnover done during preceding three years:

Financial year	Value of work	Income Tax deposited

- a. Audited balance sheet and Profit & loss account for the last 3 years

11. Furnish copy of Income Tax Return for the last three years:

12. Income Tax PAN / GIR No. :

13. Any other relevant Regn. No. if any :

Signature of tenderer with their Seal

URANIUM CORPORATION OF INDIA LIMITED

(A Govt. of India Enterprise)

(CIN : U12000JH1967GOI000806)

Plot No. 37, Road No. 3, Sunrise Homes,
Upparpally, P.O. Hyderguda,
Ranga Reddy District, Telangana – 500048
Visit at : www.uraniumcorp.in

NIT No. - TMPL/P&A/01/2019 Dt. 19-03-2019

PART – II: PRICE PART
[Schedule of quantity]

FOR

**Job Details : RUNNING & MAINTENANCE OF UCIL
HYDERABAD TRANSIT HOUSE**

Schedule of quantity for "Running and Maintaining of UCIL Hyderabad Office-cum Guest House					
Part "A" [MANPOWER COST]					
Sl	Description of Item	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
[1]	[2]	[3]	[4]	[5]	[6] (3X5)
Aa	Supply of following manpower on 'Regular' basis.				
i	Driver cum Courier service (Skilled)	365.0	Manday	856.08	3,12,469.20
ii	Cook (Skilled)	365.0	Manday	856.08	3,12,469.20
iii	Cook (Skilled) for Tummalapalle	730.0	Manday	703.53	5,13,576.90
iv	Office boy cum Attendant (Semiskilled)	365.0	Manday	777.91	2,83,937.15
v	Sanitary worker/ Sweeper (Semiskilled)	365.0	Manday	777.91	2,83,937.15
				Total	17,06,389.60
Ab	Supply of following manpower on 'As and when required' basis.				
i	Driver cum Courier service (Skilled)	15.0	Manday	856.08	12,841.20
ii	Cook (Skilled)	15.0	Manday	856.08	12,841.20
iii	Cook (Skilled) for Tummalapalle	15.0	Manday	703.53	10,552.95
iv	Office boy cum Attendant (Semiskilled)	15.0	Manday	777.91	11,668.65
v	Sanitary worker/ Sweeper (Semiskilled)	15.0	Manday	777.91	11,668.65
				Total	59,572.65
Ac	Miscellaneous expenditure towards staffs dress etc. and maintenance on special occasions for one year	Lump Sum	Lump Sum		
Ad	Service charges on Minimum wages				
i	Driver cum Courier service (Skilled)	395.0	Manday		
ii	Cook (Skilled)	395.0	Manday		
iii	Cook (Skilled) for Tummalapalle	730.0	Manday		
iv	Office boy cum Attendant (Semiskilled)	395.0	Manday		
v	Sanitary worker/ Sweeper (Semiskilled)	395.0	Manday		
				Total	
	TOTAL COST TOWARDS MANPOWER [Aa+Ab+Ac+Ad]				
<u>NOTE</u>					
The 'Manday' rate under 'Aa' and 'Ab' above includes prevailing applicable Minimum Wages, EPF, ESI and Bonus, as applicable on 01/10/2018. The Manday rates and other Statutory charges shall be reimbursed at the prevailing applicable rates as per the latest Administrative Instructions of UCIL , from time to time throughout the contract period.					
The quoted rates should be inclusive of all Taxes and Duties including Goods and Service Tax, freight (if any) etc.					

Schedule of quantity for '**Running and Maintenance of UCIL Hyderabad Transit House**'

Part "B" - Preparation & supply of food items

Sl	Description of Item		Requirement		Rate (Rs.)	Amount (Rs.)
	Item	Details	Unit	Qty.		
[1]	[2]	[3]	[4]	[5]	[6]	[7](5X6)
Ba	<u>BREAKFAST</u>					
1	Toast	4 pcs of bread with 25gms Butter & 25gms Jam	Plate	400		
2	Idli	4 pcs of std size	Plate	400		
3	Sada Dosa	1 pc of std size	Plate	200		
4	Masala Dosa	1 pc of std size	Plate	200		
5	Puri + Vegetable	6 no of Puri of 100 gm Atta + 100 gms vegetable	Plate	400		
6	Veg Chowmin	1 plate (Nestle Maggi – 100 gms)	Plate	100		
					Total	
Bb	<u>SNACKS</u>					
1	Vegetable Pakoda	1 Plate (50 gms)	Plate	300		
2	Paneer Pakoda	1 Plate (50 gms)	Plate	300		
3	Bread Pakoda	1 Plate (2 pcs of one slice of bread)	Plate	300		
4	Veg. Sandwich	1 Plate (4 pcs of one slice of bread with 25 gms Butter & 25 gms Cheese)	Plate	200		
5	Finger Chips	1 Plate of Pakoda (Stick type)	Plate	200		
6	Fruit Custard	1 Bowl of 100 ml	Bowl	100		
7	Sweet (Normal)	2 pcs of local mkt good quality	Each	400		
8	Sweet (Special)	2 pcs of Chappan Bhog/ Haldiram	Each	300		
					Total	
Bc	<u>OTHER ITEMS</u>					
1	Tea	1 Cup (Leaf 4 gms, Milk powder 10 gms)	Cup	1500		
2	Tea with Biscuits	1 Cup with 04 Biscuits	Each	500		
3	Coffee	1 Cup (2 gms, Milk powder 15 gms)	Cup	1500		
4	Coffee with Biscuits	1 Cup with 04 Biscuits	Each	500		
5	Milk	1 Glass of 200 ml	Glass	200		
6	Juice	1 Glass of 100ml	Glass	200		
7	Soup	1 Bowl of 200 ml	Bowl	600		
8	Corn Flakes with Milk	30 gms Corn Flakes with 150 ml of Milk	Each	300		
9	Mineral water	Kinley bottle of 1 Ltr	Bottle	1500		
10	Cold Drink	Sprite/ Coca Cola/ Thumps up 1 Glass of 200 ml	Glass	200		
					Total	

Schedule of quantity for 'Running and Maintenance of UCIL Hyderabad Transit House'						
Part "B" - Preparation & supply of food items						
Sl	Description of Item		Requirement		Rate (Rs.)	Amount (Rs.)
	Item	Details	Unit	Qty.		
[1]	[2]	[3]	[4]	[5]	[6]	[7](5X6)
Bd	<u>NORMAL MEAL</u>					
	Rice	Kurnool Musoori (Old) 100 gms	Plate	400		
	Atta	Chapati 100 gms				
	Dal	50 gms				
	Vegetable 1	150grms.				
	Oil	50 ml				
	Salad	-				
	Papad	-				
	Pickle	-				
Be	<u>SPECIAL MEAL-VEG-I</u>					
	Rice	India Gate [P.Rice/Pulao] 75 gms	Plate	400		
	Atta	[Chapati/Puri] 75 gms				
	Dal Fry	50 gms				
	Vegetable 1	75 gms.				
	Vegetable 2	75 gms.				
	Paneer with Veg	150 gms				
	Oil	100 ml				
	Curd	100 gms				
	Soup	1 Bowl				
	Salad	-				
	Papad	-				
	Pickle	-				
Bf	<u>SPECIAL MEAL-VEG-II</u>					
	Rice	India Gate [P.Rice] 75 gms	Plate	400		
	Atta	[Chapati] 75 gms				
	Dal Fry	50 gms				
	Vegetable 1	100 gms.				
	Vegetable 2	150 gms.				
	Oil	70 ml				
	Curd	100 gms				
	Salad	-				
	Papad	-				
	Pickle	-				
TOTAL amount of Part-B (Ba+Bb+Bc+Bd+Be+Bf) (In Rupees)						
Grand total amount of Part A + Part B (In Rupees)						
Rebate (If any) (In Rupees)						
Final Amount (in Rupees)						

NOTE

- 1 Rates of all items must be written in figures and words without which tender are liable to be rejected.
- 2 All the pages of tender documents must be duly signed by tenderer along with their seal.
- 3 Over all rebate, if any must be quoted in the above column only.
4. Conditional tender submitted by the tenderer will be summarily rejected without any prejudice, hence tenderer are advice to quote their rates as per N.I.T. conditions.
- 5 **The quoted rate should be inclusive of all Taxes and Duties including Goods and Service Tax, freight (if any) etc.**

Signature of Tenderer with seal