

URANIUM CORPORATION OF INDIA LIMITED
(A Govt. of India Enterprise)
TUMMALAPALLE PROJECT

PO: Mabbuchintalapalle, Mandal: Vemula,

Dist: YSR DISTRICT – 516349 A.P.

Hyderabad Office: Plot No.37, Road No.3, Sunrise Homes,
Upparpally, P.O.Hyderguda,
Ranga Reddy District,
HYDERABAD - 500 048.

Head Office : P.O.Jaduguda Mines, Dist. Singhbhum (East)
JHARKHAND – 832 102.

NOTICE INVITING TENDER NO. NIT :

TMPL/MILL/MECH/NIT – 075

Through <http://www.tenderwizard.com/UCILEPROC> Website.

T E N D E R

F O R

Annual Service Contract of SANDVK make Cone Crushers
04 no's for a period of TWO years

URANIUM CORPORATION OF INDIA LIMITED, TUMMALAPALLE PROJECT

(A GOVT. OF INDIA ENTERPRISE)

PO: Mabbuchintalapalle, Mandal: Vemula,

Dist: YSR DISTRICT – 516349, ANDHRAPRADESH (DIST.)

NOTICE INVITING TENDER NO. NIT : TMPL/MILL/ MECH- 075

Job: Annual Service Contract of SANDVK make Cone Crushers 04 no's for a period of TWO years

Tenderers has.....

- a) To be uploaded their bids at UCIL e-proc site
<http://www.tenderwizard.com/UCILEPROC>
By 02.00 hours P.M on **04/01/2019** on -----

- b) Tenders will be opened in the presence of tenderers who may like to be present at 03.00 PM hours on **04/01/2019**.

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URANIUM CORPORATION OF INDIA LIMITED, TUMMALAPALLE PROJECT
(A GOVT. OF INDIA ENTERPRISE)
ANDHRAPRADESH

SPECIAL INSTRUCTIONS TO THE TENDERERS

1. Tender should be submitted through e-procurement website only (www.tendarwizard.com/UCILEPROC)) on or before **04/01/2019** up to 2.00 PM. Other mode of Tender document submission is not acceptable
2.
 - i) Technical Part.
 - ii) Price Part shall be uploaded in e-procurement website. (www.tendarwizard.com/UCILEPROC)
 - iii) EMD & Tender fees shall be kept in a sealed envelope, which shall also be super scribed with N.I.T. No. Name of work, Name of Tenderer and date of opening of tender.
3. All the pages of tender document should be duly signed along with seal of renderers and the same scanned copy shall be uploaded in e-procurement website without which tenders are likely to be rejected.
4. Tenderers are requested to submit following:
 - a) Offers should be accompanied by an Earnest money deposit of **Rs. 5,000.00/- (RUPEES FIVE THOUSAND ONLY)** failing which the offer shall be rejected. E.M.D shall be by way of a Demand Draft payable at State Bank of India, Pulivendula (IFSC:0989) drawn in favour of Uranium Corporation of India Limited, through any Indian nationalized bank EMD shall not bear any interest. Bidder should attach the scan copy of DD along with their offer (part I). Subsequently Demand draft shall be send through Courier/ Speed post to Admin. department in sealed envelope superscribing DEMAND DRAFT for EMD, Tender Ref.no. and due date before opening of part I, failing which offer will be Rejected. This EMD amount will be held by the Corporation until placement of order/ contract, and will bear no interest. It will be forfeited in the event of break of contract.
 - b) The units registered under “Single Point Registration Scheme of NSIC”/ “MSME“ are eligible to get the benefits of issue of the Tender document free of cost and Exemption from payment of Earnest Money Deposit (EMD)



URANIUM CORPORATION OF INDIA LIMITED
(A Government of India Enterprise)
TUMMALAPALLE MINES , P.O. M.C. PALLE, VEMULA MANDAL ,
DIST. – KADAPA-516349 , A.P.

Date: **03/12/2018**

NOTICE INVITING TENDER NO: TMPL/MILL/MECH/NIT/075

Online tenders are invited from bonafide resourceful, reliable, experienced & reputed contractors for the execution of following works at Uranium Corporation of India Limited (UCIL), Tummalapalle, Andhra Pradesh.

Name of Works & Plant	Annual Service Contract of SANDVK make Cone Crushers 04 no's for a period of TWO years
Earnest Money Deposit:	Rs. 5,000.00/- (RUPEES FIVE THOUSAND ONLY) in form of Demand draft Favoring "Uranium Corporation of India Limited" payable at SBI, Pulivendula Main Branch(code:0989).
Cost of Tender document:	NILL
Estimated Value of work:	Rs.2.40 Lakhs
Nature of tender:	Two Part Tender
Mode of Submission	Through www.tenderwizard.com/UCILEPROC Web site only.

1. Date of Commencement of uploading of offer at UCIL E-proc site from **03/12/2018 to 04/01/2019**
2. Date & time for uploading the offer at UCIL E-proc site up to **02:00 PM afternoon of 04/01/2019**
3. Date & time of tender opening (Techno Commercial Part only) at **3.00 PM on 04/01/2019**
4. Date of opening of Price Part shall be intimated to bidders who qualify in technical part.
5. Aspiring Bidders/Contractors who have not registered in e- procurement website should register through the website E - procurement website (www.tenderwizard.com/UCILEPROC) for participating in the Online Tenders.
6. For details, registration and Tender Submission, please visit e- procurement website www.tenderwizard.com/UCILEPROC or contact e- procurement Helpdesk at 080-49352000 / **Mr. Shareef at 09441071882.**
7. The NIT Form with standard tender documents will be accessible in the e- procurement website (viz www.tenderwizard.com/UCILEPROC).
8. Class III Digital Signature Certificate (DSC) is mandatory to participate in e- procurement. participating bidders/Contractors have to make sure that they have the valid DSC. If not, they can procure from any of the RAs approved by CCA.
9. Bidders/Contractors should upload and attach all the Scanned copies of technical documents / certificates in e- procurement website www.tenderwizard.com/UCILEPROC pertaining to their eligibility criteria mentioned in the NIT, failing which, the bid will not be considered.
10. For those tenderers whose technical bids do not satisfy the eligibility criteria, their financial Bids will not be opened.
11. UCIL reserves the right to accept or reject any or all tenders either in full or part thereof or to split the work among more than one contractors if necessary or regroup the packages without assigning any reasons whatsoever.

12. Any corrigendum to the above tender shall be published in company website and E-Procurement website only..

13. Pre Qualification Criteria:

- The bidder should be OEM/ authorized dealer of SANDVIK Make Cone crushers.
- In case of dealer, the bidder should produce the authorization certificate along with the technical bid...
- Bidder should submit any work orders/Purchase orders relating to service contracts on any SANDVIK Make Cone crushers in any reputed industries in the Current/ last 03 financial years ending with **31.03.2018**

The bidder shall submit documentary evidence along with technical bid.

This is a **Public tender, Two parts.**

Tender can be downloaded from UCIL e-proc site <http://www.tenderwizard.com/UCILEPROC>.

Tenders received without earnest money are likely to be rejected. Tenderer shall enclose the EMD in form of Demand draft in separate envelope and shall enclose the same in the envelope containing technical proposal. The scan copy of the E.M.D & Tender fee shall be uploaded at the UCIL e-proc site <http://www.tenderwizard.com/UCILEPROC>.

The units registered under “Single Point Registration Scheme of NSIC”/ “MSME” are eligible to get the benefits of issue of the Tender document at free of cost and Exemption from payment of Earnest Money Deposit (EMD)

The tenders are to be uploaded at UCIL e-proc site <http://www.tenderwizard.com/UCILEPROC> only on or before the due date and time fixed for uploading the bid as mentioned in the NIT. **Physical submission of tenders shall not be accepted.** Technical part only of the offers uploaded will be opened on **04/01/2019** at **3.00 P.M.** by Chairman & Managing Director or his representative(s) in the presence of Tenderers who may like to be present. The uploaded Price parts only of technically qualified tenderers will be opened later on.

Original documents for EMD and tender fees (i.e. Demand drafts) are to be sent in an envelope to reach to Manager (Admin) department, UCIL, Tummalapalle unit. Please write the Tender number, due date on the envelope. **The envelopes are to be received to the same office before the tender opening date & time. Offers without uploading of DD scanned copies for cost of tender document & EMD shall be liable to rejection.**

For Uranium Corporation of India Limited
Sd/-.

ESSENTIAL TERMS AND CONDITIONS FOR SUBMITTING THE OFFER

1. Before submission of tender, the Tenderers are advised to make themselves fully conversant with the conditions of tendering, General conditions and Special conditions etc. They are also advised to physically visit the site to understand site working conditions, nature & modus operandi of jobs prior to quote for the same.
2. The Tenderer shall submit his tender strictly in accordance with the tender specification and terms & conditions laid down in the tender document. No tender will be accepted by Post / Courier.
3. By submitting a tender for the work in e-tender, a Tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work, if so required and that the rates quoted by him in the tender will be adequate to complete the work in all respect according to the specification and other working conditions.
4. The Tenderer should mention their Price/ Item rates in figures as well as in words. In case of any dispute / ambiguity, the price/ rates mentioned in words shall be considered as final. No insertions, postscripts, additions and alterations shall be recognised unless confirmed by the Tenderer's signature.
5. Tender bids (Technical as well as price) shall be submitted strictly in a manner asked giving full details / information necessary for assessing their offer
6. Canvassing in any form is strictly prohibited and any Tenderer found to have resorted to canvassing or influencing other Tenderer shall be liable to have his tender rejected summarily.
7. Tender documents are not transferable.
8. **The units registered under "Single Point Registration Scheme of NSIC"/ "MSME" are eligible to get the benefits of issue of the Tender document free of cost and Exemption from payment of Earnest Money Deposit (EMD) as per govt. notification subject to submission of valid NSIC registration for work contracts. . However, they will confirm acceptance for submission of security deposit in case of award of contract to them.**

JOB DESCRIPTION

(Annexure-P)

UCIL is interested to invite tenders for Annual Service contract on supervision of SANDVIK make Cone crushers of model: **CH440- 04 no's** at Tummalapalle Mill. The party should have pool of experienced engineers, supervisors and technicians. Persons deputed at site should be capable to take-up the job assigned to them without need of any sort of training. This job shall have to be done by engaging experienced & skilled manpower within mutually agreed time period. Required consumables shall be supplied by M/s UCIL.

1. SCOPE OF WORK & RESPONSIBILITIES of Bidder:

- a) One sandvik engineer / representative shall be deputed for executing the contract for 6 visits per annum i.e. one visit / 2 months for a period up to 24 months. This included all maintenance and breakdown visits.
- b) Bidder should carry out inspection as a health check-up of the equipment.
- c) Bidder should give periodic recommendations of Spare Parts, Consumables, Critical Components as and when required.
- d) Bidder should train the technicians and the operating crew on proper start up, usage and preventive maintenance of the equipment.
- e) Bidder should check the log book maintained by customer operating crew.
- f) Bidder should undertake accidental and medical insurance of their employees / technicians deputed at customer site.
- g) All the travelling and accommodation charges of the service engineers are in the scope of bidder only.
- h) Bidder / service engineer should be available on the mobile/call at any given time when the machine is under breakdown. He should reach site in practically reasonable time.
- i) **Extra amount can be charged for additional visits to the site apart from the tendered quantity.**
- j) Service/ Visit report has to be provided to the customer after every visit.

2. SCOPE OF WORK & RESPONSIBILITIES of M/s UCIL::

- a) To spare the equipment for inspection and maintenance during Service Technician's visit.
- b) To provide sufficient number of experienced technicians, operators and unskilled manpower while carrying out the Major jobs.
- c) To procure recommended lubricants as required and specified by OEM.
- d) To provide necessary tools, lifting facilities, welding facilities, etc as and when required.
- e) To maintain the genuine spare parts and consumables recommended by OEM at all the times.
- f) To provide travelling arrangement in the site area to service technician.
- g) To procure the Spare Parts, Consumables, Critical Components recommended by OEM in time.
- h) To carry out daily and weekly maintenance as per recommendation.
- i) To maintain log book.

GENERAL TERMS & CONDITIONS FOR SUBMITTING THE OFFER **(ANNEXURE-Q)**

Pre Qualification Criteria:

- The bidder should be OEM/ authorized dealer of SANDVIK make Cone Crushers. Bidder should upload/ produce the supporting document for the same.
- Bidder should submit any work orders/Purchase orders / Agreements relating to service contracts on any SANDVIK make Cone Crushers in any reputed industries in the current/ last 03 financial years ending with 31.03.2018.

The bidder shall submit documentary evidence along with technical bid.

Note:

1. By submitting the application the Applicant authorizes UCIL to seek verification on the Information supplied and related matters.
2. The Company reserves the right to reject any or all application (s) or cancel the notice at their sole discretion without assigning any reasons, whatsoever thereof, which shall be final & binding upon the applicants.
3. Applicant is liable to be disqualified, even though they meet the prequalification criteria, if they
 - a. Made misleading or false representations, statements and attachments submitted in proof of the qualification requirements, and / or
 - b. Record of poor performance such as abandoning the works, not properly completing the supply order, inordinate delays in completion or supply, litigation history, or financial failures etc.

(2) Submission and opening of Tender:-

Tender / quotation / bid shall be submitted in a manner asked strictly in accordance with the tender terms & conditions laid down in the Enquiry / Tender document giving full details necessary for assessing their offer. Canvassing in any form is strictly prohibited and disqualify the tenderer for the tender submitted for. Tenders submitted without earnest money deposit/tender document fee will be summarily rejected. If any of the date under this contract is declared holiday, the event scheduled on that day will be automatically shifted on the next working day. Tender should be uploaded through on-line in two parts as given below at UCIL e-procurement site <http://www.tenderwizard.com/UCILEPROC>.

In addition to PRE-QUALIFICATION CRITERIA (PQC) of tenderers, bidder shall also upload the following documents at UCIL e-procurement site <http://www.tenderwizard.com/UCILEPROC> along with tender document: (to be uploaded with the technical part of the tender document.

i) List of Documents to be uploaded in Part – I (Technical and Commercial part)

- a) Tenderer's covering letter (covering letter shall also contain name, Email id, Phone No., Mobile No., residential address and place of business of person or persons submitting the tender etc.)
- b) Document proof showing deposit of Earnest money.
- c) Document proof of Cost of tender document(if applicable)
- d) Self authorized complete NIT tender document.
- e) Copy of PAN registration.
- f) P.F. No./ ESI /Labour License no's with documentary proof (optional).
- g) GST registration copy.
- h) Documentary proof in support of past experience of the Tenderer in similar nature of job along with Work order & any completion Certificates etc. (Optional)
- i) Blank (UN priced) priced bid Performa
- j) Other document as may be required to be submitted along with the tender in accordance with Technical Specification, Special Conditions, Conditions and any other clause of NIT.

Tender Document Any deviation from the tender shall be clearly mentioned in the Part-I (Techno Commercial Bid & EMD) under the heading "Deviation".

Original documents for EMD and tender fees (i.e. Demand drafts) are to be sent in an envelope to reach to Manager (Admin) department, UCIL, Tummalapalle unit. Please write the Tender number, due date on the envelope. These envelopes are to be received to the same office before the tender opening date & time failing which the tender will be disqualified.

The units registered under "Single Point Registration Scheme of NSIC"/ "MSME" are eligible to get the benefits of issue of the Tender document free of cost and Exemption from payment of Earnest Money Deposit (EMD) as per govt. notification subject to submission of valid NSIC registration for work contracts

ii) List of Documents to be uploaded in Part-II (Price part)

- a) Filled in Schedule of quantities with rates inclusive of all taxes including Service Tax / G.S.T, P.F., Bonus, cost of safety appliances, insurance, medical and other miscellaneous overhead expenditures **are to be provided in the provided space in UCIL E-procurement site <http://www.tenderwizard.com/UCILEPROC>**

3. Bid Rejection Criteria:

- a) Following bids shall be categorically rejected:
 - i) The bids received after Tender closing date and time.
 - ii) The bids received without EMD or Tender document fee.
- b) Following may render the bids liable for Rejection.
 - i) Bidder's failure to submit sufficient or complete details for evaluation of the bids within the given period.
 - ii) Bids with technical requirements and or terms not acceptable to UCIL.
 - iii) Validity period indicated by bidders is shorter than that specified in the tender enquiry.

4. The Bid Security will be forfeited:

- a) If any Bidder withdraws their bid during the period of bid validity (including any subsequent extension) specified by the Bidder on the Bid Form, or
- b) If a Successful Bidder fails:
 - i) To sign the contract within reasonable time and within the period of bid validity, and /or,
 - ii) To furnish Performance Security.
- c) If the Bidder furnished fraudulent document/information in their bid.

5. Furnishing fraudulent information / document:

If it is found at any time that, a Bidder / Contractor has / had furnished fraudulent documents / information, the Bid Security / Performance Security shall be forfeited and the bidder /contractor shall be debarred for a period of two (02) years from the date of detection of such fraudulent act, besides legal action.

(6) Rate (s) in figures and words :-:

The tenderer should mention their price / item rates in figures as well as in words. In case of any dispute / ambiguity, the price / rate mentioned in words shall be considered as final. Insertions, postscripts, additions and alterations shall not be recognized unless confirmed by the tenderer's signature. **Tenderer shall quote rates(s) / price(s) on line in the price bid document (schedule of items and quantities) enclosed along with tender document. Otherwise, offers of parties quoting without this price format will be out rightly rejected.** The tenderer shall quote rates in figures and words will generate automatically.

(7) Taxes & Duties :-

All Taxes including GST, service taxes, royalties, duties, octroi etc. and other taxes for execution the contract are to be specified clearly with in figures (or %) in the price bid. The final quoted rate should be inclusive of service tax /GST applicable at the time of tender submission.

The entire amount of service tax/GST will be recovered from the RA bill & deposited directly by UCIL, if applicable.

Any new taxes imposed by Govt/statutory authority during the contract or any increase of the existing taxes at any stage during execution of the contract shall be reimbursed to the contractor on production of documentary evidence. Offers with price variation clause will be out rightly rejected.

(8) E.M.D.:

Offer shall be accompanied by EMD for an amount of **Rs. 5,000.00 (RUPEES FIVE THOUSAND ONLY)**. EMD shall be by way of a Demand Draft drawn in favour of "Uranium Corporation of India Limited" payable at SBI Pulivendula Branch (**Code No. 0989**). No cash or cheque in any form will be accepted as earnest money. No interest will be paid on the earnest money deposit. Tenders received without earnest money deposit will be summarily rejected.

Return of earnest money: The earnest money of successful Tenderer will be adjusted into security deposit after signing of contract agreement. The earnest money of unsuccessful Tenderers will be returned within 01 (one) month after finalizing L1 party of the work and after getting written request thereof.

Original documents for EMD and tender fees (i.e. Demand drafts) are to be sent in an envelope to reach to Manager (Admin) department, UCIL, Tummalapalle unit. Please write the Tender number, due date on the envelope. The envelopes are to be received to the same office before the tender opening date & time failing which the tender will be disqualified..

The units registered under "Single Point Registration Scheme of NSIC"/ "MSME" are eligible to get the benefits of issue of the Tender document free of cost and Exemption from payment of Earnest Money Deposit (EMD) as per govt. notification subject to submission of valid NSIC registration for work contracts

(9) SECURITY DEPOSIT:

The Amount of Security Deposit including the amount of Earnest Money shall be **5%** of the awarded value of work. Fifty percent of this amount shall have to be deposited as initial security deposit at the time of execution of agreement including the amount deposited as Earnest Money.

In addition to the above, further amount to the extent of the 2.5% of awarded value of the work will be deducted from the running account bills by way of percentage deductions. Such percentage deduction shall @2.5% of the running account bills till the full amount of security deposit is realised / retained by the corporation.

Failure in carry out the awarded work shall entail forfeiture of the security deposit. Security deposit will be refunded without any interest on written request in duplicate to the Engineer-In-Charge after three months of satisfactory completion of the work order. This will be released after successful completion of the work and taking over & on submission of PBG till defect liability period.

(10) BANK GUARANTEE:

Wherever stipulated should be as per our proforma & issued by an Indian Public Sector Bank only. All bank charges to be borne by bidder. Bank Guarantee should be automatically extended for validity period in the event of delay in execution of contract.

(11) AGREED LIQUIDATED DAMAGE:

Time shall be the essence of the contract. If successful Tenderer fails to execute the order within the agreed stipulated schedule until failing to provide the site by the UCIL representatives, he shall be liable to pay agreed liquidated damages a sum @ ½ % of the order value per week or part thereof of delay subject to a maximum of 5%. In case of delay beyond 10 weeks, UCIL reserves the right to cancel the order and get the balance work/procurement done through any other agency at your risk and cost.

(12) PERFORMANCE BANK GUARANTEE/DEFECT LIABILITY PERIOD:

Defect liability period for individual tank shall be twelve months from the date of handing over of individual tank. In case of defects if any, the defects shall be rectified at free of cost on “free at our site” basis within one month of information of the defect. In case of delay in attending the defect as stipulated above, the defect liability period shall get automatically extended. This should be backed up by a bank guarantee for 10% of the contract value valid for defect liability period as per our proforma.

(13) TERMINATION OF CONTRACT:

The performance of the contractor will be reviewed after 45 days from the date of actual commencement of the work at site and if found unsatisfactory, UCIL reserves the right to terminate the contract with 15 (fifteen) days notice as per discretion of UCIL without assigning any reasons whatsoever. Further, UCIL also reserves the right to terminate the contract at any point of time with 15 days notice as per the discretion of UCIL without assigning any reason.

(14) PAYMENT TERMS:

- Bill (s) will be paid as through Running “**RA bills**” as mentioned in clause “Bills” of the Scope of Work of contract document.
- Payment will be released after satisfactory completion of the work in all respect and certification by the Engineer-in-charge, UCIL within 30 days of submission of clear bill in triplicate along with tenderer’s letter head. Contractor shall mention actual date of commencement of the work in their bill (s). ***Final bill will be released only after submission of Annual Return (Format to be obtained from Site Office - Mill) and work completion letter in duplicate by the contractor.***

(15) VALIDITY OF OFFER:

The offer should remain valid for a minimum period of Six months/180 Days from the date of opening of the final price part. The tenderers shall not be allowed to increase, amend or withdraw his tender within this period and if he does so, the earnest money deposit may be forfeited.

(16) PERIOD OF CONTRACT:

The contract period shall remain valid for 24 months from the date of actual commencement of work after successful site mobilization. Site mobilization shall have to be done within 15 days on receipt of LOI indicating contract price of the work. However, date of work or inspection to be done shall be fixed by UCIL.

(17). EXTENSION OF CONTRACT:

The contract period may also be extended up to six months to one year beyond the stipulated contract period, if so deemed fit by UCIL and agreed by the Contractor on repeat work order basis. If so happens contractor shall have to work on the same terms & conditions and price of the contract without any escalation.

(18). VARIATION IN QUANTITY OF ITEMS:

Variation in quantity of items mentioned under scope of work: The quantities mentioned against individual items are tentative. The actual quantities of individual items may vary (from those indicated in the tender documents due to actual conditions of the site or due to other reasons) to any extent, keeping the actual value of total work done well within $\pm 10\%$ on the contract sum or work order value. The contractor shall carry out all work up to total variations of $\pm 10\%$ on the contract sum or work order value and all tendered rates shall remain firm within this limit. Any individual item may vary to any extent and be excluded altogether.

(19) Subletting of contract:

Subletting of the contract in any form is not allowed.

GENERAL CONDITIONS OF CONTRACT

1. **Nature of Tender**:- Two Part tender
2. **Working Hours** : - From 8.00 AM to 5.00 PM on all working days (excluding Sunday & Holidays). However, contractor shall be allowed to work beyond 5.00 PM depending upon the urgency but only after obtaining permission from the Engineer-In-charge, UCIL. No extra claims shall be entertained for working beyond duty hours in such urgency.
3. **Commencement of work** : - Work will commence within 07-10 days from the date of issue of work order based on the requirement of work in the plant. Contractor will have to report to the Engineer In charge, UCIL immediately on receipt of work order for further instructions for carrying out the job. A letter duly signed under contractor's official seal as a token of acceptance of all terms & conditions of work order must reach in the office within two days of receipt of the order. The work order no. & date as well as name of work must be quoted in all correspondences.
4. **Payment Terms**:- Bill (s) will be paid as mentioned in clause "payment terms" of the general terms and Conditions etc. of contract document.

Payment will be released after satisfactory completion of the work in all respect and certification by the Engineer-in-charge, UCIL within 30 days of submission of clear bill in triplicate along with tenderer's letter head. Contractor shall mention actual date of commencement of the work in their bill (s). ***Final bill will be released only after submission of Annual Return (Format to be obtained from Site Office - Mill) and work completion letter in duplicate by the contractor.***
5. **Work Measurement & Inspection / Work Instructions** :- It is to be done jointly as per schedule of items & scope of work, etc. by the Engineer-Incharge, UCIL and the Contractor. The measurement thus taken will be final and acceptable to both parties. Time to time detailed work instructions will be given by the Engineer –in-charge, UCIL.
6. **Jurisdiction / Dispute** : - Any action / dispute arisen out of or from this work order shall be subject to the jurisdiction of court of law at HYDERABAD only, irrespective of anything to the contrary mentioned in the tender / quotation. Any statutory obligation has to be made by the contractor. Tenderer will extend all help.
7. **Penalty (Liquidated Damage)** : - If the progress of work is not found satisfactory or the contractor fails to complete the works within the time frame of completion, **the corporation reserves the right to impose penalty / liquidated damage @ ½ % per week maximum upto 5% on the awarded / contract value** for each complete week between the time for completion and actual date of completion.
8. **PENALTY CLAUSE**: The work shall be executed strictly as per the requirement of UCIL as detailed in the scope of work. The agency shall be responsible for providing timely and uninterrupted services. Failure to complete the work as per requirement shall attract deduction of a predetermined amount from the contractor as given below from RA bill.
9. **Force Majeure**: - In case of closure / breakdown / strike / lockout or any other causes beyond control of the corporation preventing normal operation, the corporation shall be at liberty to extend the time for completion or cancel the order without any financial liability whatsoever.
10. **Termination of Contract**: The performance of the contractor will be reviewed after 45 days from the date of actual commencement of the work at site and if found unsatisfactory, UCIL reserves the right to terminate the contract with 15 (fifteen) days notice as per discretion of UCIL without assigning any reasons whatsoever. Further, UCIL also reserves the right to terminate the contract at any point of time with 15 days notice as per the discretion of UCIL without assigning any reason.
11. **Safety Rules & Regulations for contractor's employees**:- UCIL's Safety Rules & Regulations for contractor's employees as given in the Annexure-R2 will be complied

strictly during the execution of various works at site. Contractor shall ensure the use of safety appliances during the work at site. Contractor will take full safety measures and arrange the necessary safety gadgets / appliances, tools & tackles, helmet, gumboot, safety belt, shock proof shoe, safety suit / uniform, goggles, gloves, apron, ladders, bamboos, rope, machineries, scaffolding, etc required for the work by their own so as to ensure that no damage, loss or injury to corporation's personnel, contractors' personnel, third party or equipment are caused due to the work being carried out by contractor. UCIL shall not provide any safety appliances and tools & tackles under any circumstances. Contractor has to follow the Safety Rules & Regulations as per Indian Electricity Rules to do the electrical works. Contractor must report in writing (duplicate) to the Engineer-In-charge or Safety Officer (Mill) - UCIL immediately on becoming aware of any accident at their site.

12. **Safe Transportation / Storage of Materials:** - Contractor will have to make their own arrangement for to and fro transportation of men, material and machine, etc. including loading and unloading at their own expense under this contract. Contractor will also be responsible for safe keeping of materials at their own cost issued by UCIL either free of cost or chargeable basis. The contractor shall build suitable stores at his own cost for safe keeping of materials as per instruction of the Engineer Incharge-UCIL, if required or UCIL will provide the same subject to availability. In case contractor is allowed to construct any structure, contractor shall have to demolish and clear the same before handing over the completed work. On completion of work or during the course of work all materials issued to the tenderer should be accounted for. A statement of material issued / consumed during the month & record of job done during a day are to be submitted by the party to the Engineer -Incharge, UCIL. For this contractor will provide and maintain a register and duplicate / triplicate books also at his own cost as per direction. Tenderer will transport all material from UCIL – Stores / Godown to contractor's work site in safe custody. Contractor shall have to return / store all material including surplus / dismantled material from their work site to a specified place in UCIL premises and cut the unused dismantled materials in small pieces as per direction / instruction of the Engineer Incharge, UCIL and a material reconciliation statement to be submitted along with the final bill. And work place should be kept clean and all dismantled; left out material should be disposed properly every day as per instruction of the Engineer Incharge, UCIL. Failing which company have the right to retain the final bill till site clearance is completed.
13. **Insurance:**- The contractor shall ensure & maintain insurance against his liability for accident or injury to workmen or machineries used for the work and shall submit two copies of the policy & receipts of premiums paid or satisfactory evidence of insurance coverage at their own cost valid for whole working / contract period at a time for all the persons to be engaged to the Engineer Incharge, UCIL before the commencement of work. Contractor shall also submit the proof of the renewal of the same policy at least two days before the expiry date of the previous policy to the Engineer Incharge-UCIL. *The contractor will not be allowed to carry out any activity without necessary insurance coverage* (mentioning working height depend upon the job requirements and as per insurance rules) of their persons. Insurance policy shall also indemnify UCIL against any claim raised by the injured / affected workmen or his family.
14. **Temporary work closure:** - If the work site is required to be suspended for some days / period because of any reason, contractor may close the site temporarily under written intimation *in triplicate* to the Engineer–Incharge, UCIL. During the above period, the contractor will be in touch with the Engineer Incharge- UCIL for further instructions, if any. No extra claim against any idling of contractor's site crew / staff & machineries, etc. will be entertained.
15. **Material (s) Supply by UCIL and Contractor:** - The Corporation will not provide any accommodation, tools and tackles, men, material, machineries, transport, etc. for this work. **No facility / supply other than mentioned in special conditions, scope of work**

and schedule of items will be provided by UCIL as free or on chargeable basis. If **Any other materials / facilities that are not covered under this tender but are required to complete the work, will have to be arranged by the contractor / party at their own expense. No extra claim shall be entertained against the materials that are not covered under this contract.** But contractor shall submit free samples (materials) for approval, if required and materials approved by the Engineer Incharge, UCIL shall only be used. UCIL reserves the right to reject goods which are not as per specification and in case of rejection contractor shall have to replace material free of cost. Any deviation from the tender shall be clearly mentioned in the Part-I (**Techno Commercial Bid & EMD**) under the heading “**Deviation**”.

16. **Welfare and Health of Contract Labour** :- The contractor shall have to provide the facilities under the provision of “Contract Labour (Regulation and Abolition) Act, 1970 – Section – 16,17,18 and 19,Chapter -V , Welfare and Health of Contract Labour”.
17. **Contract Agreement**: - Contract Agreement should be executed in prescribed format on a non-judicial stamped paper before commencement of work within *one week* from the date of issue of work order / L.O.I. However, no payment will be made without execution of contract agreement.
18. **Indemnity**: Contractor will fully indemnify the corporation against all responsibility and whatsoever arising out of accident/injury to contractor’s workmen, third party or to corporation’s personnel and properties
19. **Visit of Site and Locality prior to quote rate (s)** :- Before submission of tender, the tenderers are advised to make themselves fully conversant with the **SCHEDULE OF ITEMS, SCOPE OF WORK, SPECIAL CONDITIONS, GENERAL CONDITIONS OF CONTRACT, (LABOURERS) & (SAFETY OF CONTRACTOR’S EMPLOYEES)**, if any. They are also advised to physically visit the site to understand the site working conditions, nature of jobs prior to quote for the same. Also requested to inspect the site and equipments covered under present tender etc.
20. **Rate (s) in figures and words** :- The tenderer should mention their price / item rates in figures as well as in words. In case of any dispute / ambiguity, the price / rate mentioned in words shall be considered as final. Insertions, postscripts, additions and alterations shall not be recognized unless confirmed by the tenderer’s signature. **Tenderer shall quote rates(s) / price(s) in online in the provided price bid document (schedule of items and quantities). Otherwise, offers of parties quoting without this price format will be out rightly rejected.** The tenderer shall quote rates in figures and words will generate automatically.
21. **Taxes & Duties** :-
All Taxes including GST, service tax, royalties, duties, octroi etc. and other taxes for execution the contract are to be specified clearly with in figures (or %) in the price bid. The final quoted rate should be inclusive of service tax /GST applicable at the time of tender submission.
The entire amount of service tax/GST will be recovered from the RA bill & deposited directly by UCIL, if applicable.
Any new taxes imposed by Govt/statutory authority during the contract or any increase of the existing taxes at any stage during execution of the contract shall be reimbursed to the contractor on production of documentary evidence. Offers with price variation clause will be out rightly rejected.
22. **Annual Labour Return**;- Contractor shall have to submit a letter of work commencement or completion **IMMEDIATELY** in duplicate in prescribed format and annual return in format no.-XXV (*Format to be obtained from Site Office - Mill*) to the Engineer Incharge, UCIL for onward transmission to the Competent Authority, Govt. of India, Ministry of Labour, Andhra Pradesh.
23. **Variation in Quantity of items**: - The quantity mentioned under the “schedule of item (s)” of this tender is tentative. The actual quantity may vary from that indicated in the tender

document due to actual conditions of the site or due to other reasons. The contractor shall carry out all additional work upto the **total variation of ± 10 % of the awarded value.** The other terms & conditions and rates shall remain firm within this limit.

24. **Training, etc.**:- Contractor shall have to bring all their labourers for necessary training & guidance in *Mill Training Centre* at their own cost before actual commencement of the work at their own cost. The work shall be carried out with the help of experienced / skilled persons or ITI with NCTVT certificate holders or equivalent, etc. And Supervisor having Supervisory Certificate of Competency is to be engaged for supervision or as per direction of the Engineer-In-charge. Persons holding H.T. Licence of relevant section as per I.S. will be allowed to do the job of electrical works. Contractor shall have to submit a letter of authorisation (in duplicate) in favour of his experience / qualified and responsible representative as "Site Supervisor" to look after the work site and receive official letters and instructions or to issue / receive materials from stores in absence of main contractor at site.
25. **Documents not transferable:** - Tender documents are not transferable. These tender documents are the property of corporation. Contractor shall keep one copy of the documents at the site in good order and same shall be available for inspection and use by the Engineer Incharge, his representative or by other inspecting officer. None of these documents shall be used by the contractor for any purpose other than that of this contract.
26. **Award of Contract:** - The Corporation reserves the right to accept or reject any or all tender either in full or part or to split up the work, if necessary, without assigning any reasons therefore.
27. **Medical facilities:** - The contractor shall be fully responsible for any first aid / emergency treatment or serious medical treatment to his employees. UCIL will provide medical facilities on chargeable basis to contractor's employees.
28. **Security Rules & Regulations and Entry Passes:** - The contractor will have to submit the details of the persons to be employed for this work within two days of award of work. **The contractor will be allowed to start the work only after submission of the details in prescribed verification forms (in duplicate) along with four nos. passport size photograph for each labourer separately to the Competent Authority, UCIL.** Contractor will make necessary Entry Passes from concerned officials of SPF Unit, UCIL sufficiently in advance. Contractor shall strictly abide by the prevailing security rules and regulations and also to be enforced by UCIL time to time. Entry to the works premises is strictly restricted and only bonafide pass (permission) holders are allowed.
29. **Defects Liability Period:** -
The defect liability period / guarantee period for this job shall be six months from the certified date of handing over of job. The contractor shall rectify the defects, if any, detected / reported during the guarantee period under this tender from the certified date of completion of work. The contractor shall be responsible to make good and remedy at his own expense within such period, as may be stipulated by the Engineer-In-charge before the expiry of the guarantee period.
30. **Labour Acts & Rules** :-
The contractor shall (in respect of labourers employed by him) strictly comply with provisions of the following Act & Rules made there under in regard to all matters provided therein or any modifications thereof or any other law relating thereto from time to time.
- i) **Workmen Compensation Act-1923,**
 - ii) **Payment of wages Act-1936**
 - iii) **Employees Liability Act,1938**
 - iv) **Industrial Dispute Act,1947**

- v) **Minimum Wages Act,1948**
- vi) **Employees State Insurance Act,1948**
- vii) **Mines Act, 1952**
- viii) **EPF & MP Act, 1952**
- ix) **Contract Labour (Regulations & Abolition) Act, 1970**
- x) **All statutory provisions of Atomic Energy Regulatory Board**

31. Labour Employment Conditions for executing work: - As given in clauses 1 to 13 in Annexure-R1.

Labour Employment Conditions for executing work:

(As given as clauses 1 to 12 and 1.1.1 to 1.1.2 in ANNEXURE-AA)

ANNEXURE – R1

LABOUR

1. The contractor shall employ labour in sufficient number to maintain required rate of progress and of quality to ensure workmanship of the degree specified in the contract and to the satisfaction of the Engineer – in -charge. The contractor shall not employ in connection with the works any person who has not attained the age of eighteen years. **Police verification certificate (NOC) of the persons must be submitted prior to engaging them work for issuance of gate pass.**
2. Contractors should employ only the persons with established identity.
3. Asst. Commandant, SPF will issue temporary identity cards to persons actually engaged in the work and may exercise checks as considered necessary to ensure that strangers are not permitted inside the work premises. Contractors are required to surrender the identity cards on completion of job to Asst. Commandant, SPF who will issue clearance certificate.
4. SPF control room will not allow any interstate labour as a contract labour in any case.
5. The contractor shall furnish to the Engineer–in-charge at the interval mentioned in schedule – F, a distribution return of the number description by trades of work people employed on the works. The contractor shall also submit on the 4th and 19th of every month to the Engineer-in-charge a true statement showing in respect of second half of the preceding month and the first half of current month
 - i. the accident that occurred during the said fortnight showing the circumstances under which they happened and the extent of damage and injury caused by them and
 - ii. The number of female workers who have been allowed Maternity Benefit as provided in the Maternity Benefit Act 1961 or rules made there under and

the amount paid to them.

6. The contractor shall pay to labour employed by him wages not less than fair wages as defined in the Contract Labour (Regulation & Abolition) Act 1970 and rules made there under.
7. The contractor shall in respect of labour employed by him comply with or cause to be complied with the Contract Labour (Regulation & Abolition) Act 1970 and Rules made there under in regard to all matters provided therein.
8. The contractor shall comply with the provisions of the payment of Wages Act 1936, Minimum Wages Act 1948, Employees Liability Act 1938, Workmen' s Compensation Act 1923, Industrial Disputes Act 1947, Maternity Benefit Act 1961, and Mines Act 1952 or any modifications thereof or any other law relating thereto and rules made there under from time to time.
9. The contractor shall be liable to pay his contribution and the employee's contribution to the Employees State Insurance Scheme in respect of all labour employed by him for the execution of the contract, in accordance with the provision "The Employees State Insurance Act 1948 as amended from time to time and as applicable in this case. In case the contractor fails to submit full details of his account of labour employed and the contribution payable, the Engineer in charge shall recover from the running bills of the contractor an amount of contribution as assessed by him. The amount so recovered shall be adjusted against the actual contribution payable under Employees State Insurance Scheme.
10. The Engineer in charge shall on a report having been made by an inspection staff as defined under the Contract Labour (Regulation & Abolition) Act 1970, and rules made there under have the power to deduct from the money due to the contractor any sum required or estimated to be required for making good the loss suffered by a worker or workers by reason of non - fulfilment of the conditions of the contract for the benefit of workers, non- payment of wages or of deductions made from his or their wages which are not justified by the contract or non – observance of the said Act.
11. The contractor shall indemnify the Corporation against any payment to be made under and for observance of the Contract Labour (Regulation & Abolition)Act 1970, and the rules made there under without prejudice to his right to claim indemnity from his sub-contractors.
12. In the event of the contractor committing a default or breach of any of the provisions of aforesaid Act and Rules made there under / amended from time to time, or furnishing any information or submitting or filling any Forms / Register / Slip under the provisions of the law which is materially incorrect, then on the report

of the Inspecting Officer, the contractor shall without prejudice pay to the Corporation a sum not exceeding liabilities for such defaults including liquidated damages etc. for every default, breach or furnishing, making, submitting, filling materially incorrect statement as may be fixed by the Labour Department and the contractor should indemnify the Corporation against all such liabilities.

MODEL RULES FOR LABOUR WELFARE:

- 1.1.1 The Contractor shall at his own expenses comply with or cause to be complied with Model Rules for Labour Welfare as provided under the rules framed by the appropriate Government from time to time for protection of health and making sanitary arrangements for workers directly or indirectly on the works. In case the contractor fails to make arrangements as aforesaid, the Engineer in charge shall be entitled to do so and recover the cost thereof from the Contractor.
- 1.1.2 Failure to comply with Model Rules for Labour Welfare, Safety Code or the provisions relating to report on accidents and to grant Maternity Benefit to Female workers shall make the contractor liable to the Corporation as liquidated damages an amount not exceeding Rs. 50.00 for each default or materially incorrect statement. The Decision of the Engineer in charge in such matters based on reports from the Inspecting Officers shall be final and binding and deducting officers shall be final and binding and deductions for recovery of such liquidated damages may be from any amount payable to the contractor.

**Work Commencement information
FORMAT**

Date: _____ .

To,
The Manager (Admin)
UCIL, Tummalapalle

Sub: Commencement Letter

References: 1) NIT No.: _____

2) Work order number: _____

Dear Sir,

Here by we are providing all the details of work order as below.

Sl.No.	DESCRIPTION	
1	Name of the contractor & Address	
2	Name of the Work & Work order no.	
3	Location of work (Surface/Under Ground)	
4	No. of workers deputed...	
5	Date of commencement of work	
6	Date of completion of work (Approximately...)	
7	Remarks	

Signature of Contractor along with seal

STYLE OF ANNEXURES

(Please use separate sheet for each annexure)

Annexure-A:

Details of work orders in support of prequalification criteria for Current/ previous three financial years ending with 31.03.2018.

Sl.No	Work order No	Work Value	Name of concern/ client	Job details	Period: From- To

To be enclosed:

1. Self certified copies of above work orders (all pages of work orders). In complete work orders will be rejected without further correspondence
2. Work completion certificate from the organisation or certified copies of R.A. bills for executed value of the work.
3. Declaration: I do hereby confirm that the information furnished above is true to the best of my knowledge and belief. If any declaration, statement or information given by me/us is at any time found to be false or untrue, our tender / contract is liable to be terminated forthwith without any notice or compensation in lieu thereof.

Signature of Bidder with stamp

Annexure-B:

TECHNO-COMMERCIAL DEVIATION SCHEDULE:

Bidder should agree to all the Techno-commercial terms and conditions of the NIT document. However, deviation, if any, should be stated as per the following schedule and to be submitted along with the techno-commercial bid failing which it will be presumed that all terms and conditions are acceptable to them. The owner reserves the right to reject the offer on account of such deviations if the bidders, even on advice of owner, does not withdraw the deviations.

Following are the deviations proposed by us relating to Techno-commercial terms and conditions
Deviation, if any

Sl. No	Page No.	Clause no.	Clause	Deviation

Signature of bidder with stamp

Note: If there are no deviations, this deviation schedule shall be submitted along with Techno-commercial bid duly signed and stamped after stating “**NIL DEVIATIONS**”.

Annexure-C

Details of company profile.

Details of company profile have to be provided as below:

A) Company profile

Sl. No.	Description	Details (please attach Xerox copies)
1	Name & Address of the firm	
2.	Name of owner /partners	
3.	Telephone nos. office , Residence & Mobile no.	
4.	Email address:	
5.	Year of establishment:	
6.	Annual turnover of last three years:	
7.	Areas of operation /nature of jobs carried out:	
8.	Permanent account number	
9.	Service tax registration no.	
10.	P.F. code no	
11.	GST Registration number	
12.	E.S.I. code no	
13.	Labour license no(If any)	

B) Organization structure

C) Constitution and legal status along with attested copies of Deeds/Articles and Memorandum of Association etc. as applicable.

D) Information on litigation history, liquidated damages, disqualification etc.

By submitting the application the Applicant authorizes UCIL to seek verification on the information supplied and related matters.

Signature of bidder with stamp

PRICE FORMAT:

Annexure –D

Tenderer has to submit price bid through online @ www.tenderwizard.com/UCILEPROC in the format furnished in **E-procurement...** for **“Annual Service Contract of SANDVIK make Cone Crushers- 04 no’s”**

JOB: ANNUAL SERVICE CONTRACT OF SANDVIK MAKE CONE CRUSHERS - 04 NO’S

S.No	Item Description	Estimated Qty (No's of Visits) (a)	Unit Rate in words & figures excluding GST (in Rs. / Visit) (b)	Total Amount (in Rs.) (c) = (a x b)
1.	Supervision, Preventive Maintenance & Break Down visits (Approximately Bi-Monthly check ups in a period of 2 years)	12		
Total Amount as per scope of work in ₹ (Excluding GST)				
GST (in %)				
GST (in Rs.)				
Grand total Amount in figures including GST , ₹				
Total Amount in words:				

Note: Net quoted overall lowest bid will be considered as L1 for evaluation

(Signature of bidder with stamp)

CHECK LIST FOR DOCUMENTS TO BE Uploaded & SUBMITTED

1) Part-I (Techno Commercial Bid and E.M.D.)

Bidder should upload technical bid as per format uploaded in the website (through online) mentioned in NIT. And all the supporting documents has to be uploaded in the porral..

SI.No	Required documents	Tick as applicable	
1.	Tenderer's covering letter (in duplicate) mentioning the acceptance of all terms & conditions of tender document for executing the subject work along with tender document fee submission details.	Submitted	Not Submitted
2.	Copy of Tender document fee DD uploaded in E-Proc. and Original DD sent to Manager(Admin) , UCIL, Tummalapalle office	Submitted	Not Submitted
3.	Copy of Earnest money deposit DD uploaded in E-Proc. and Original DD sent to Manager(Admin) , UCIL, Tummalapalle office	Submitted	Not Submitted
4.	In case of NSIC /MSME registered unit, whether valid NSIC /MSME registration submitted	Submitted	Not Submitted
5.	Tender document in original (scope of work, special conditions, and general conditions of contract, UCIL's labor and safety rules) <i>duly signed and stamped on each page</i> by bidder.	Submitted	Not Submitted
6.	Whether Copies of work orders for similar experience, in the Annexure- A , furnished along with completion certificates in support of basic requirement of prequalification criteria of NIT	Submitted	Not Submitted
7.	Any deviation from the tender shall be clearly mentioned, if any, under the heading "Deviation". In case of no deviation it is to be confirmed. (Annexure-B)	Submitted	Not Submitted
8.	Self Authorized copy of Price Part (Annexure-D) format	Submitted	Not Submitted
11.	Registration of GST	Submitted	Not Submitted
12.	copies of Income tax permanent account number(PAN Card)	Submitted	Not Submitted
13.	PF / ESI registration number (Optional)	Submitted	Not Submitted
14.	Copies of balance sheet, income tax clearance certificate for last three financial years ending up to 31.03.2018 (optional)	Submitted	Not Submitted
15.	self authorized Blank 'Un priced' price format	Submitted	Not Submitted
16.	Any other documents as deemed necessary	Submitted	Not Submitted

2) Part-II (Price Bid)

SI.No	Required documents	Tick as applicable	
1.	Tenderer's covering letter in duplicate for Price part	Submitted	Not Submitted
2.	Bidder should upload Price bid as per format uploaded in the website (through online) mentioned in NIT.	Submitted	Not Submitted

Note: This check list to be attached with the filled up Techno-commercial offer.

Signature of Bidder

**PLEASE UPLOAD
ALL DOCUMENTS
PROPERLY**