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Limited Tender Enquiry
Tender NO.: TMD INST- 024

Sealed Tenders in 3 (Three) sets (one original and two copies) are invited by the C&MD, Uranium Corporation of India Limited, Jaduguda, Jharkhand for the execution of following works:

Name of Works & Plant Annual Maintenance Contract for Personal Computers, Printers & UPS of Uranium Ore Processing Plant, Turamdih.

- 1 Earnest Money Deposit : **Rs 9000/- (Rs Nine Thousand Only)**
- 2 Last date of receiving of completed Tender : **21-10-2014 upto 3.00 p.m**
- 3 Tender Opening Date : **21-10-2014 upto 3.30 p.m**

The average annual financial turnover during the last 3 years should be at least Rs 10.00 Lakhs. Profit & Loss account and Balance sheet duly audited for last 3 financial years must be submitted. The bidder should be financially sound. For financial soundness solvency certificates issued by Banker should be submitted.

The bidder should have experience of having successfully completed similar works during last 6 years ending 31.03.2014 as at (a) or (b) or (c) below:

- a. Three similar completed works each costing not less than Rs 1.72 Lakhs.
- b. Two similar completed works each costing not less than Rs 2.6 Lakhs.
- c. One similar completed work costing not less than Rs 3.46 Lakhs.

'Similar Works' means maintenance of Computer system, Printers and UPS.

Documentary evidence in the form of Certificates from clients / Work Order copies specifying the work and the amount of contract should be submitted. At least two satisfactory completion certificates should be submitted.

Tender Documents are non-transferable. Bidders must bid in their own name information regarding scope of Work, conditions of tendering, technical specifications and relevant inputs shall be available in the Tender documents.

The tenders are to be submitted in **Single part i.e. Technical, Commercial Terms & Price proposal (in triplicate)** should be submitted in a sealed envelope to Dy. Manager (Personnel), UCIL - Turamdih, PO- Sundernagar, Jamshedpur to reach on or before the date and time fixed for receiving the bid. The sealed envelope should super scribed with tender no., closing date and general description of work tendered for.

No extension of due date and hour of submission will be entertained for postal delay or missing of documents

Offers received without EMD shall be rejected.

The Corporation reserves the right to accept or reject any or all the tenders in full or part or to split up the works if necessary in favour of more than one Bidder, without assigning any reasons whatsoever and the tenderers shall be bound to perform the same at his quoted rates.

For Chairman & Managing Director
Uranium Corp. of India Ltd.
Jaduguda Mines



Scope of Work and Special Terms and Conditions

1. The tenure of the contract shall be for two years. The rates of AMC for all the items shall be valid for the two years.
2. The quantities mentioned in the list may have minor changes at the time of placement of work Order to the successful bidder.
3. Payment terms: Payment will be made on quarterly basis against certified invoices.
4. The AMC shall be on comprehensive maintenance service basis. i.e. no extra charges for spares shall be paid by UCIL.
5. Contractor has to depute a full time service engineer at our **TURAMDIH MILL** for attending calls between 8.00 am to 5.00 pm on all working days.
6. EMD: Rs 9000/- (Rs Nine Thousand only) either in cash or Bank Draft, in favor Uranium Corporation of India Limited, payable at State Bank Of India, Jaduguda Branch, Code No. 0227 shall be submitted along with offer.
7. **Security Deposit:** Five (5%) of Total Order Value. Security deposit is to paid within 30 days after award of the work either in cash or Bank Draft, in favor Uranium Corporation of India Limited, payable at State Bank Of India, Jaduguda Branch, Code No. 0227 alternatively security deposit will be recovered @ 10% from each running bill till the full security deposit is recovered.
8. Substitute: suitable substitute shall be made available for equipments, which cannot be repaired **within 5 days** without any cost implication.
9. If the contractor fails to repair any equipment at site then they may be allowed to take out the equipment at the contractor's works for repair, however no extra cost for transportation etc. shall be paid by UCIL.
10. For OFC jointing & termination bidder shall execute the jointing work within 48 hours from formal intimation (by phone/E-mail). Junction boxes for securing the OFC jointing and supply of OFC for jointing work is not in the scope of bidder.
11. The **Bidder has to supply Anti-virus software (Total security version)** with 2 year license pack quantity – 60 nos. These software are to be installed in Stand alone as well as computers connected through LAN. The antivirus software should be equipped with latest Antivirus, Anti-spyware, Anti-Malware, Anti-rootkit, Auto-run protection, browsing protection, Anti phishing, Anti span, Firewall, Registry cleanup and upon installation it should act as it acts as a shield against viruses, worms, trojans, spywares and other malicious threats.
12. Acceptable make of Antivirus software: latest version of Quickheal OR Norton.
13. By Personal Computer it covers all it's components attached to it i.e. CD Writer/ CDRW DVD Combo/ Internal Modem/ Network card/ Display Card/RAM /Hard disc/SMPS etc.
14. The Lamps of Flat Bed Scanners are also included in the scope of AMC.
15. Hard disks are covered under AMC, in case Hard Disk goes faulty in any machine the same shall be replaced with Hard Disks of Seagate/Samsung make of same or higher capacity. Similarly if any mother board goes faulty then it shall be replaced either by a similar mother board or of Intel Mother board.
16. The software maintenance shall include loading, reformatting to softwares like Windows (98, XP, 2000, Windows Vista, Windows-7, Windows-8), MS Office, Language software, Anti virus Software or any other software purchased by UCIL from time to time.

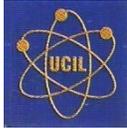


17. Removal of virus and patch management shall be a mandatory part of the contract. Contractor's service engineer shall be required to update anti virus scanning software/monitor on a regular interval at least once in a month on preventive maintenance basis and even more frequently, if required on case-to-case basis. The contractor shall supply proper anti virus software.
18. **The rates should be quoted strictly in accordance with the price format given in tender document.** The Total amount for one year period shall be the deciding factor for L1 bidder.
19. **The contract shall be awarded to a single firm only so it is mandatory for the bidder to quote for all the items given in Annexure-1 (Price Part) otherwise their offer shall be rejected.**
20. The services of engineer of the contractor may be required on non-working days or beyond office hours on working days on some occasions to meet emergency situation without any extra charges.
21. If some machines are covered under warranty then they shall be included in AMC after the expiry of warranty. The proportional cost for AMC of the said machine shall be calculated as mentioned below.

Rate of AMC for one year

----- X proportional period of AMC in months

12



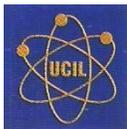
GENERAL CONDITIONS OF CONTRACT

1. **Nature of Tender**:- Single Part
2. **Working Hours**:- As the requirement is for round the clock operation. Service engineer will be deputed as per instruction of Engineer-in-charge. No extra claims shall be entertained for working beyond duty hours in such urgency.
3. **Commencement of work** :- Work will commence within one week from the date of issue of work order. Contractor will report to the Engineer In charge, UCIL immediately on receipt of work order for further instructions for carrying out the job. A letter duly signed under contractor's official seal as a token of acceptance of all terms & conditions of work order must reach in the office within two days of receipt of the order. The work order no. & date as well as name of work must be quoted in all correspondences.
4. **Completion period of contract**:- Completion period of **present contract is two year**, which may be extended for further one year after successful completion of first one year. Total price quoted for two years period shall be the deciding factor to evaluate L-1 quotation. (Date of commencement will be reckoned from the date of start of work at site).
5. **Payment Terms** :- Bill (s) will be paid as mentioned in clause "**Bills**" of the Scope of Work or Special Conditions etc. of contract document.
6. Payment will be released after satisfactory completion of the work in all respect and certification by the Engineer-in-charge, UCIL within 30 days of submission of clear bill in triplicate along with tenderer's letter head. Contractor shall mention actual date of commencement of the work in their bill (s). ***Final bill will be released only after submission of Annual Return (Format to be obtained from Site Office - Mill) and work completion letter in duplicate by the contractor.***
7. **Work Measurement & Inspection / Work Instructions** :- It is to be done jointly as per schedule of items & scope of work, etc. by the Engineer-Incharge, UCIL and the Contractor. The measurement thus taken will be final and acceptable to both parties. Time to time detailed work instructions will be given by the Engineer –in-charge, UCIL.
8. **Jurisdiction / Dispute**: - Any action / dispute arisen out of or from this work order shall be subject to the jurisdiction of court of law at Jamshedpur only, irrespective of anything to the contrary mentioned in the tender / quotation. Any statutory obligation has to be made by the contractor. Tenderer will extend all help.
9. **Penalty (Liquidated Damage)**: - **Following penalties shall be applicable in above Job.**
 - a. Non deployment of Service Engineer @ Rs.500/- per day
 - b. Failure in repairing the defects/replacement of equipment covered under AMC beyond 7 days @ Rs. 200/- per day per equipment
10. **Force Majeure** - In case of closure / breakdown / strike / lockout or any other causes beyond control of the corporation preventing normal operation, the corporation shall be at liberty to extend the time for completion or cancel the order without any financial liability whatsoever.
11. **Safety Rules & Regulations for contractor's employees** :- UCIL's Safety Rules & Regulations for contractor's employees as given in the Annexure-B will be complied strictly during the execution of various works at site. **Contractor shall ensure the use of safety appliances during the work at site.** Contractor will take full safety measures and arrange the necessary safety gadgets / appliances, tools & tackles, helmet, gumboot, safety belt, safety suit / uniform,



gloves, machineries, etc required for the work by their own so as to ensure that no damage, loss or injury to corporation's personnel, contractors' personnel, third party or equipment are caused due to the work being carried out by contractor. **UCIL shall not provide any safety appliances and tools & tackles under any circumstances.** Contractor has to follow the Safety Rules & Regulations as per Indian Electricity Rules to do the electrical works. Contractor must report in writing (duplicate) to the Engineer-In-charge or Safety Officer (Mill) - UCIL immediately on becoming aware of any accident at their site.

12. **Safe Transportation / Storage of Materials:** - Contractor will have to make their own arrangement for to and fro transportation of men, material and machine, etc. Contractor will also be responsible for safe keeping of materials at their own cost issued by UCIL either free of cost or chargeable basis.
13. **Price Escalation:**- No escalation on any account shall be payable and price quoted shall be firm till completion of the work under this contract. **Offers with price variation clause will be out rightly rejected.**
14. **Insurance:**- The contractor shall ensure & maintain insurance against his liability for accident or injury to workmen or machineries used for the work and shall submit two copies of the policy & receipts of premiums paid or satisfactory evidence of insurance coverage at their own cost valid for whole working / contract period at a time for all the persons to be engaged to the Engineer Incharge, UCIL before the commencement of work. Contractor shall also submit the proof of the renewal of the same policy at least two days before the expiry date of the previous policy to the Engineer Incharge-UCIL. *The contractor will not be allowed to carry out any activity without necessary insurance coverage (mentioning working height depend upon the job requirements and as per insurance rules) of their persons.* Insurance policy shall also indemnify UCIL against any claim raised by the injured / affected workmen or his family.
15. **Temporary work closure:** - If the work site is required to be suspended for some days / period because of any reason, contractor may close the site temporarily under written intimation *in triplicate* to the Engineer-Incharge, UCIL. During the above period, the contractor will be in touch with the Engineer Incharge- UCIL for further instructions, if any. No extra claim against any idling of contractor's site crew / staff & machineries, etc. will be entertained.
16. **Material (s) Supply by UCIL and Contractor:** - The corporation will not provide any accommodation, tools and tackles, men, material, machineries, transport, etc. for this work. **No facility / supply other than mentioned in special conditions, scope of work and schedule of items will be provided by UCIL as free or on chargeable basis. If any other materials / facilities that are not covered under this tender but are required to complete the work, will have to be arranged by the contractor / party at their own expense. No extra claim shall be entertained against the materials that are not covered under this contract.**
17. Any deviation from the tender shall be clearly mentioned in the Part-I (Techno Commercial Bid & EMD) under the heading "Deviation".
18. **Contract Agreement:** - Contract Agreement should be executed in prescribed format on a non-judicial stamped paper before commencement of work within *one week* from the date of issue of work order / L.O.I. However, no payment will be made without execution of contract agreement.
19. **Submission and opening of Tender:** - Tender / quotation / bid shall be submitted in a manner asked strictly in accordance with the tender terms & conditions laid down in the Enquiry / Tender



document giving full details necessary for assessing their offer. Contractor shall sign and stamp on each pages of this tender document. Canvassing in any form is strictly prohibited and disqualify the tenderer for the tender submitted for. Tenders will be rejected, if sealed tender envelopes are not super scribed on the top as per instructions given. Tenders will not be received after due date and time. Tenders will not be accepted by Fax. Tenders submitted without earnest money deposit will be summarily rejected. If any of the date under this contract is declared holiday, the event scheduled on that day will be automatically shifted on the next working days.

20. Sealed tenders / quotations in duplicate should be submitted in two parts as given below (or as mentioned in our enquiry letter) to the Competent Authority- UCIL. The above envelopes shall be super scribed on the top as Techno Commercial Bid and E.M.D. and Price Bid respectively with NIT / Enquiry No. & Date / full name of the work / Tender Opening Date / Name & Address of the tenderer.
- a. **Techno Commercial Bid and E.M.D** envelope shall contain papers
 - i. Tenderer's covering letter in duplicate, scope of work, special conditions.
 - ii. General conditions of contract.
 - iii. Statement / photo copies regarding previous three years experience and present status mentioning the value of work in detail, list of tools & tackles, technical personnel, transports and other equipments,.
 - iv. Balance sheet, income tax clearance certificate copy for last three financial years, if any and any other documents as deemed necessary (duly signed and stamped on each page).
 - b. **Price Bid** envelope shall contain papers of duly signed and stamped price / rate proposal only *in Triplicate* along with tenderer's covering letter in Triplicate.
 - c. Finally both envelopes shall be inserted into a third cover. And this third envelop shall also be sealed and properly superscribed as Name of the work on the top with Tender/Enquiry Number & Date / Tender Opening Date/ Name and Address of the Tenderer, etc. The tenders after receipt shall be opened on the stipulated date and time by the Chairman and Managing Director or his representative in presence of the intending bidders.
21. **Visit of Site and Locality prior to quote rate (s)**:- Before submission of tender, the tenderers are advised to make themselves fully conversant with the **SCHEDULE OF ITEMS, SCOPE OF WORK, SPECIAL CONDITIONS, GENERAL CONDITIONS OF CONTRACT, ANNEXURE-A (LABOURERS) & ANNEXURE-B (SAFETY OF CONTRACTOR'S EMPLOYEES)**, if any. They are also advised to physically visit the site to understand the site working conditions, nature of jobs prior to quote for the same. Also requested to inspect the site and equipments covered under present tender etc.
22. **Rate (s) in figures and words**:- The tenderer should mention their price / item rates in figures as well as in words. In case of any dispute / ambiguity, the price / rate mentioned in words shall be considered as final. Insertions, postscripts, additions and alterations shall not be recognised unless confirmed by the tenderer's signature. **Tenderer shall be submitted schedule of items(s) and rate(s) in triplicate duly signed and stamped on each page.**
23. **Tax & Duties**:- The quoted rate should be inclusive of all taxes and duties including service tax, if applicable.



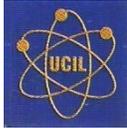
24. **Reimbursement for variation in Taxes:-** The Contractor will be paid at actual against production of documentary evidence for any variation in statutory taxes, duties etc. or any imposition of new Governmental taxes /duties during the Contract execution etc. period. For this purpose, the bidder should indicate clearly in his price bid the details of taxes and duties considered for all those major items for which he intends to claim for such reimbursement.
25. **Variation in Quantity of items:-** The quantity mentioned under the "schedule of item (s)" of this tender is tentative. The actual quantity may vary from that indicated in the tender document due to actual conditions of the site or due to other reasons. The contractor shall carry out all additional work upto the **total variation of $\pm 10\%$ of the awarded value**. The other terms & conditions and rates shall remain firm within this limit.
26. **Validity:-** The offer should remain valid for a minimum period of *three months* from the date of opening of the final price part. The Tenderers shall not be allowed to increase, amend or withdraw his tender within this period and if he does so the earnest money deposit and security deposit may be forfeited.
27. **Indemnity:-** Contractor will fully indemnify the corporation against all responsibility and whatsoever arising out of accident / injury to contractor's workmen, third party or to corporations' personnel and properties.
28. **Labour Employment Conditions for executing work:** As given in clauses 1 to 13 in Annexure-A.
29. **Documents not transferable:-** Tender documents are not transferable. These tender documents are the property of corporation. Contractor shall keep one copy of the documents at the site in good order and same shall be available for inspection and use by the Engineer Incharge, his representative or by other inspecting officer. None of these documents shall be used by the contractor for any purpose other than that of this contract.
30. **Award of Contract :-** The Corporation reserves the right to accept or reject any or all tender either in full or part or to split up the work, if necessary, without assigning any reasons therefore.
31. **Medical facilities :-** The contractor shall be fully responsible for any first aid / emergency treatment or serious medical treatment to his employees. UCIL will provide medical facilities on chargeable basis to contractor's employees.
32. **Security Rules & Regulations and Entry Passes:-** The contractor will have to submit the details of the persons to be employed for this work within two days of award of work. **The contractor will be allowed to start the work only after submission of the details in prescribed verification forms (in duplicate) along with four nos. passport size photograph for each labourer separately to the Competent Authority, UCIL.** Contractor will make necessary Entry Passes from concerned officials of CISF Unit, UCIL sufficiently in advance. Contractor shall strictly abide by the prevailing security rules and regulations and also to be enforced by UCIL time to time. Entry to the works premises is strictly restricted and only bonafide pass (permission) holders are allowed.
33. **Security Deposit:** Security Deposit equivalent to an amount of 5% of the ordered value is required to be deposited under this contract in Accounts Department-UCIL in cash or demand draft before the start of the work. Failure to carry out the awarded work shall entail forfeiture security deposit entirely. Security Deposit will be refunded without any interest on written request in duplicate to the Engineer-in-charge after satisfactory completion of the work.
34. **Labour Acts & Rules :-**



The contractor shall (in respect of labourers employed by him) strictly comply with provisions of the following Act & Rules made there under in regard to all matters provided therein or any modifications thereof or any other law relating thereto from time to time.

- 1. Workmen Compensation Act-1923,**
- 2. Payment of wages Act-1936**
- 3. Employees Liability Act,1938**
- 4. Industrial Dispute Act,1947**
- 5. Minimum Wages Act,1948**
- 6. Employees State Insurance Act,1948**
- 7. Mines Act, 1952**
- 8. EPF & MP Act, 1952**
- 9. Maternity Benefit Act,1961**
- 10. Contract Labour (Regulations & Abolition) Act, 1970**
- 11. All statutory provisions of Atomic Energy Regulatory Board**

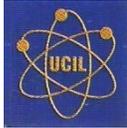
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Annexure - I

PRICE FORMAT

S.No.	Item Description	Specification/Model	Qty. (Nos.)	Unit Rate (inclusive of all taxes) per year (Rs)		Total Cost per Year (Rs)
				(in Fig)	(in words)	
A	B	C	D	E		F = E X D
1	Desktop Computer	P-1/P-II/P-III/P-IV/Dual core/Core-2/I-3/I-5/I-7	74			
2	Laptop Computer	P-IV/Dual core/Core-2/I-3	3			
3	Laser Printers (A4 Size)	Hp / Canon Make	10			
4	Laser Printers (A3 Size)	Hp / Canon Make	2			
5	Color Laser Printer (A4 Size)	Hp / Canon Make	5			
6	Inkjet / Deskjet Printers (A4 Size)	Hp / Canon Make	20			
7	Inkjet/ Deskjet Printers (A3 Size)	Hp / Canon Make	5			
8	Flat Bed Scanner (A4 size)	Canon Scan Lide 25	1			
9	Dot Matrix Printer	TVSE 355	3			
10	UPS, 500/600 VA	APC/HCL/Hp	9			
11	UPS, 800 VA	APC/HCL/Hp	8			
12	UPS, 1000/1500 VA	APC/Hi-Rel	11			
13	CVTs	500 VA	13			
14	Supply and periodic Up-gradation of Antivirus Software		60			
15	OFC Jointing and termination (per fiber core)		24			
G	G.TOTAL (including All Taxes and Duties for ONE year period)					Rs.
H	G.TOTAL (including All Taxes and Duties for TWO year period)(H= G X 2)					Rs.



ANNEXURE – A

LABOURERS

1. The contractor shall employ one service engineer to maintain progress and quality to ensure workmanship of the degree specified in the contract and to the satisfaction of the Engineer – Incharge. The contractor shall not employ in connection with the works any person who has not attained the age of fifteen years.
2. Contractors should employ only the persons with established identity.
3. Asstt. Commandant , CISF will issue temporary identity cards to persons actually engaged in the work and may exercise checks as considered necessary to ensure that strangers are not permitted inside the work premises. Contractors are required to surrender the identity cards on completion of job to Asstt. Commandment, CISF.
4. CISF control room / Contractor will not allow any inter-state labourer as a contract labour in any case.
5. The contractor shall furnish to the Engineer–in-charge, a distribution return of the number description by trades of work people employed on the works. The contractor shall also submit on the 4th and 19th of every month to the Engineer Incharge a true statement showing in respect of second half of the preceding month and the first half of current month (i) the accident that occurred during the said fortnight showing the circumstances under which they happened and the extent of damage and injury caused by them and (ii) the number of female workers who have been allowed Maternity Benefit as provided in the Maternity Benefit Act 1961 or rules made there under and the amount paid to them.
6. The contractor shall pay to labourers employed by him wages not less than fair wages as defined in the Contract Labour (Regulation & Abolition) Act 1970 and rules made there under.
7. The contractor shall in respect of labour employed by him comply with or cause to be complied with the Contract Labour (Regulation & Abolition) Act 1970 and Rules made there under in regard to all matters provided therein.
8. The contractor shall comply with the provisions of the payment of Wages Act 1936, Minimum Wages Act 1948, Employees Liability Act 1938, Workmen' s Compensation Act 1923, Industrial Disputes Act 1947, Maternity Benefit Act 1961, and Mines Act 1952 or any modifications thereof or any other law relating thereto and rules made there under from time to time.
9. The contractor shall be liable to pay his contribution and the employee's contribution to the Employees State Insurance Scheme in respect of all labour employed by him for the execution of the contract, in accordance with the provision "The Employees State Insurance Act 1948 as amended from time to time and as applicable in this case. In case the contractor fails to submit full details of his account of labour employed and the contribution payable, the Engineer Incharge shall recover from the running bills of the contractor an amount of contribution as assessed by him. The amount so recovered shall be adjusted against the actual contribution payable under Employees State Insurance Scheme.
10. The Engineer In-charge shall on a report having been made by an inspection staff as defined under the Contract Labour (Regulation & Abolition) Act 1970, and rules made there under have the power to deduct from the money due to the contractor any sum required or estimated to be required for making the good the loss suffered by a worker or workers by reason of non - fulfilment of the conditions of the contract for the benefit of workers, non- payment of wages or of



- deductions made from his or their wages which are not justified by the contract or non – observance of the said Act.
11. The contractor shall indemnify the Corporation against any payment to be made under and for observance of the Contract Labour (Regulation & Abolition)Act 1970, and the rules made there under without prejudice to his right to claim indemnity from his sub-contractors.
 12. In the event of the contractor committing a default or breach of any of the provisions of aforesaid Act and Rules made there under / amended from time to time or furnishing any information or submitting or filling any Forms / Register / Slip under the provisions of the law which is materially incorrect, then on the report of the Inspecting Officer, the contractor shall without prejudice pay to the Corporation a sum not exceeding liabilities for such defaults including liquidated damages etc. For every default, breach or furnishing, making, submitting, filling materially incorrect statement as may be fixed by the Labour Department and the contractor should indemnify the Corporation against all such liabilities.
 13. **MODEL RULES FOR LABOUR WELFARE** :-
 - (i) The Contractor shall at his own expenses comply with or cause to be complied with Model Rules for Labour Welfare as provided under the rules framed by the appropriate Government from time to time for protection of health and making sanitary arrangements for workers directly or indirectly on the works. In case the contractor fails to make arrangements as aforesaid, the Engineer Incharge shall be entitled to do so and recover the cost thereof from the Contractor.
 - (ii) Failure to comply with Model Rules for Labour Welfare, Safety Code or the provisions relating to report on accidents and to grant Maternity Benefit to Female workers shall make the contractor liable to the Corporation as liquidated damages an amount not exceeding Rs. 50.00 for each default or materially incorrect statement. The Decision of the Engineer Incharge in such matters based on reports from the Inspecting Officers shall be final and binding and deducting officers shall be final and binding and deductions for recovery of such liquidated damages may be from any amount payable to the contractor.



ANNEXURE - B

SAFETY OF CONTRACTOR'S EMPLOYEES

1. The contractor shall at all times, take all reasonable precaution for the safety of employee, including those of sub – contractors in the performance of his contract and shall comply with all applicable provisions of both Central as well as the State Safety Laws. In addition to the safety provisions, the contracting officer shall include the SAFETY requirements as RECOMMENDED by the Health Physics Unit, Jaduguda for a specified contract.
In the event that contractor fails to comply with these provisions, the contracting officer may, without prejudice to any other legal or contractual rights , issue an order for stopping all or any part of the work, thereafter a start order for resumption of work may be issued at the sole discretion of the Contracting Officer. The contractor shall make no reason of or in connection with such stoppage.
2. Contractor shall have a full time Safety Officer / Engineer when the contractor employ 500 or more persons or when engaged specifically in hazardous work.. In the case of contractors employing fewer than 500 persons , his safety representative shall be an employee in a high supervisory capacity and his safety duties may be in addition to his other technical / administrative duties.
3. Contractor shall have at least one person fully trained in First Aid to be present at the site of work all time.
4. Contractor must report to the Safety Officer (Mill) – through their contracting officer every accident involving _____
 - Their personnel
 - UCIL property or personnel.
 - Property or personnel of other contractors working at the site.
- 4.1.1 Contractor must report to the Safety Officer (Mill) immediately on becoming aware of any accident of Type - A (see Appendix –1) giving the following information :-
 - Name of the informant
 - Nature and location of incident being reported
 - Name of Supervisor / Engineer – Incharge, location and telephone no. where he can be reached.
- 4.1.1 Contractor shall submit their investigation reports , through their contracting officer , to the Safety officer (Mill) immediately but not later than 3 (three) working days after the occurrence of accident in the Form – A (see Appendix - 2)
- 4.1.2 In the case of Type – B accidents (see Appendix – 1) , Contractors shall submit their investigating reports , through their contracting officer , to the Safety officer (Mill) immediately but not later than 3 (three) working days after the occurrence of accident in the Form – A .
- 4.2.1 Monthly summary of accidents and cases of fire shall be prepared by each contractor in Form – B (see Appendix – 3) and be sent to the Safety officer (Mill) by the 7th of the next month.



- 4.2.3 Prime contractor reports shall include the man days lost and occurrence of accident under the jurisdiction of the Sub Contractors.
- 4.2.3 Contractors shall submit a narrative on safety activities and fire incidents for each month along with Form – B. The review should contain such items as Personnel and programme change, major project started and major problem.