

URANIUM CORPORATION OF INDIA LIMITED
TURAMDIH

**Tender Documents for hiring of One No. UTILITY Vehicle
Model TATA - 207 for 24 Hours DUTY) for Turamdih MILL
on Contract against NIT No. TMD - 621**

1. Tender complete in all respects to be submitted by 3.00 PM On 13.01.2015
2. Tender shall be opened in presence of tenderers who may be present at 3.30 PM On 13.01.2015 in the office of Dy. Manager(Pers.),UCIL,Turamdih.

Issued to :
(Name of the Contractor)

Signature of issuing Authority

Designation

Date

URANIUM CORPORATION OF INDIA LIMITED
(A Govt of India Enterprise)
TURAMDIIH MINES, EAST SINGHBHUM
JHARKHAND – 832 107

NO. UCIL/CS(Mill)/TMD/127/2014

Dt:25th December, 2014

Sealed Tenders are invited in **two parts (Technical part & Price part)** in triplicate from experienced, reliable, resourceful contractors having experience; of similar works in reputed companies for hiring the following vehicles on contract basis.

N. I. T. No. : TMD - 621

1. Name of work : Hiring of one One No.UTILITY Vehicle Model
**TATA - 207 for 24 hour duty for Turamdih MILL
YEAR OF MANUFACTURE - NOT
EARLIER THAN JANUARY 2014**
2. Duration of Contract : Three(03) years , Extendable by Two(02)years
3. Cost of Tender Document : Rs. 500/-
4. Earnest Money Deposit : Rs. 17,500/-
5. Date of issue of Tender document : 26.12.2014 to 13.01.2015
6. Last date of submission of Tender : 13.01.2015 up to 3PM
7. Date of opening of tender : 13.01.2015 at 3.30 PM
(Technical Part)
8. Date of opening of Price Part : Shall be intimated to only those tenderers who qualify in technical part later on.

This is a two part – Single stage tender.Full details, terms and condition of contract shall be available in the tender document for above N. I. T which can be had from the office of Dy.. Manager (Personnel), UCIL, Turamdih, on payment of cost of Tender Document (Non-Refundable) in the form of DD drawn in favour of **URANIUM CORPORATION OF INDIA LIMITED from SBI, Jaduguda branch(Branch Code – 0227)** on all working days except Sundays and Holidays, after obtaining clearance from GM(Mech.)TMD Mill/Chief. Supdt. (Mill), Turamdih. The request letter of Tenderer for issue of tender documents must be accompanied with duly filled in format for credential/information sheet about the Tenderer (Format to be obtained from office of GM(Mech.)TMD Mill/Chief. Supdt. (Mill), Turamdih. Sealed tenders shall be received in the tender Box kept at the office of Dy.Manager(Pers.),Turamdih tii the stipulated date and time and shall be opened by Chairman & Mangaing Director or his representative in the presence of the tenderers who may like to be present.The successful tenderer shall have to comply with the provisions of contract labour (Regulation & Abolition Act 1970) and rules appended thereunder, if applicable.

Full details of tender document will also be available at UCIL website: www.ucil.gov.in from where interested tenderers may download the tender document. In such cases, the cost of tender document must be remitted along with the bid documents. Tenders received without E. M. D will be summarily rejected.

FOR CHAIRMAN & MANAGING DIRECTOR
URANIUM CORPORATION OF INDIA LIMITED

APPLICATION FORM

DETAILS OF APPLICATION FORM/PREQUALIFICATION/CREDENTIALS/ INFORMATION SHEET ABOUT THE TENDERER/CONTRACTOR

1. Name of the Firm/Company of the Tenderer:
2. Name Address and Telephone Number of the Owner of the Firm:
.....
3. Registered Office-address of the Establishment:
.....
4. Address for correspondence/all communications with the Firm:
.....
5. Name, designation, address of the person authorized to deal with this Tender/ work:
.....
6. Nature of the Registration of the Firm: Limited Co./ Private Ltd./ Partnership
Co./ Proprietorship Firm:.....
7. Registration No. and Date:
8. Registering Authority :

Name of Owner/ Partners	Occupation	Address	Telephone No.

9. Address of the office/ Work site of the Tenderer, nearest to the place of the work being tendered:
.....

10. Details of the Work-experience of the Firm:

S.No.	Name, Address & Telephone No. of the Client	Name of the Work Contract No. & date	Value (Rs.)
1			
2			
3			

11. Financial Particulars:

- a) Authorised Capital :.....
- b) Paid up Capital:
- c) Working Capital – limit in cash credit form, Bill purchase/discount - forms etc. from the Bank :.....Branch:
Value of Rs.
- d) Loans and advance taken :
- e) Loan and advances outstanding :
- f) Value of work/ turnover done during preceding three years:

Financial Year	Value of Work	Income Tax deposited

- g) Audited Balance – sheet and Profit and Loss Account for the last 3 Years:

- 12. Furnish copy of Income Tax Return for the last three years.
- 13. Income Tax P. A. N. / G. I. R. No.
- 14. Sales Tax, Central Sales Tax Regd. No.
- 15. Excise tax license No.
- 16. Contract Labour Regulation & Abolition Act. Regd. No.
- 17. Any other relevant Regn. No. if any :
- 18. Road Permit details :.....
- 19. Details of ownership of various Vehicles furnished as enclosed.

Date :
Authorised

Name and Signature of
Representative of Tenderer/ Contractor

Sub: Tender Documents for hiring of 1 No. Utility Vehicle Model: TATA - 207 for 24 hours duty with drivers on contract for Turamdih Mill

UCIL is in need of 1 No. Utility Vehicle Model TATA - 207 - 24 hours duty, with drivers on contract for **Turamdih Mill**. The detailed terms and conditions are given below.

Detailed Terms and Conditions :-

1. **VALIDITY OF TENDER** : The offer shall be valid for at least three(03) months.

2. **EMD** : The EMD amount shall be deposited) in the form of DD drawn in favour of **URANIUM CORPORATION OF INDIA LIMITED from SBI, Jaduguda Branch (Branch Code – 0227**

3. Submission of Tender Documents: Tenders submitted without EMD or incomplete tender would be rejected without any further correspondence with the tenderer.

The tender should be submitted in a **Sealed Envelope** (*superscribed with NIT No., Name of the work, date and time of opening, name & address of the party*). This cover envelope should contain the following **three(03) sealed envelopes**

a. E.M.D Envelope: This should contain Earnest Money Deposit with a covering letter

b. Technical Part Envelope: It should contain the technical Part(*without price offered*) viz. the information sheet, credential of the party, PAN certificate details of the vehicle offered etc. and a covering letter/application along with two copies of these documents.

c. Price Part Envelope : This shall contain only Price Part(Monthly Rental) in original with two sets of Xerox copies of the same price part(Quoted price shall be inclusive of all taxes).

4. **Vehicle Ownership, Make, Model & Registration** : The manufacturing year of the vehicle must be **NOT EARLIER THAN January 2014**. The vehicle offered should be the Tenderer's own **FIRST HAND** vehicle. The tenderer cannot quote a hired or leased vehicle against the tender. The vehicle offered must have commercial Registration in Jharkhand/ with valid permit of West Bengal/Odisha.

5. **VEHICLE CONDITION:** The vehicle should be in excellent condition complete with good seats, glasses, tyres & stepney etc and should be offered along with drivers. UCIL has the right to inspect the vehicle and related documents in details. Portable fire extinguisher has to be provided in the vehicle.

Contd..... P/2.

6. Nature of Duties of the vehicle : Vehicle would be used mainly for transportation of material and officers of Turamdih MILL. However, UCIL has the discretion to use the vehicle for other mines and projects as well as for Outstation duty, as per need.

7. Minimum Wages to driver/s: - Successful tenderer must ensure payment of minimum wages to the driver/s, preferably to the driver's bank account, failing which such amount shall be paid directly to the driver's bank account by the company and the same shall be deducted from R.A. Bills of the contractor.

8. Outstation, Night Halt Charges: If any LCV is engaged for outstation duty at places other than different units of UCIL, i.e., Turamdih, Banduhurang, Mohuldih, Narwapahar, Bhatin, Jaduguda, Bagjata etc., Outstation night halt charges to cover outstation daily allowance of the driver will be paid @ Rs. 200/- per night. The owner of the vehicle must ensure that the whole amount paid as daily night allowance is transferred to the person engaged for the purpose failing which, appropriate amount will be paid directly to such staff and the same shall be recovered from R.A. bills of the contractor.

9. **Documents to be Kept In the Vehicle** : All the documents related to COMMERCIAL VEHICLE must be available with the driver/s at all times. Necessary Road Permits for commercial vehicle must be obtained before putting the vehicle on duty. All the documents connected with the vehicles 'C' Book, Driver's License etc should be always available with the vehicle.

The following documents, viz. 'The Ownership Book', 'Up to date Road Tax payment document', 'Fitness Certificate', 'Road Permit', 'Vehicle Insurance along with the third party and Driver's insurance', 'Driving License of the driver/s', 'Valid pollution control certificate' and any other documents that may be required as per rules should always be available with the driver on duty.

Copies of all the above documents should be deposited in the office of the Engineer – in – charge.

10. Vehicle Driver: The Driver/s of the vehicle must have valid driving license for the appropriate class of the vehicle. The driving license should be at least five(05) years old. The drivers/s must be well behaved and in case of any objectionable behavior, he must be suitably substituted failing the contract may be terminated with one month prior notice. Accommodation for the drivers is contractor's responsibility only.

11. Vehicle Reporting : The vehicle will remain under the administrative control of GM(Mech.), Mill, TMD/C.S(Mill), TMD.

12. Tenure of Contract & Termination of contract : The contract will be for period of 03 (THREE) years, extendable for a period of TWO(02) more years, if necessary. UCIL has the right to extend the contract after giving prior notice of one month to the contractor.

However, even within the initial three years contract if the performance of the contract is found to be poor/ not satisfactory, for example, many breakdowns /stoppages of the vehicle for any reason whatsoever attributable to the contractor,. UCIL has the sole right to cancel the contract after giving prior notice of one month to the contractor.

13. Payment would be released by Jamshedpur/Jaduguda cheque as the case may be.

14. Only one bill is payable every month for the vehicle.

15. Tenderer's Address : Tenderers only with valid address and telephone number (s) where they can be contacted all 24 hours shall be considered. Tenders without valid address and telephone numbers shall be rejected.

16. Manpower to be Deployed for the vehicle : Since the duty of the vehicle is 24 hours, Two drivers(For each Twelve hours duty) must be deployed on daily basis.

17. Identity Cards: Identity cards for the vehicle and Driver/s shall be issued by C.I.S.F for controlling entry of the vehicle/persons to and from the company premises.

18. RENTAL: There shall be no holiday for the vehicle. The monthly rental shall cover all the calendar days in a month including Sundays and holidays. This will cover the entire manpower cost including driver/s and staff as applicable.

19. Diesel Consumption: Ruling price of Diesel as on the last working day of a calendar month will be taken into consideration for payment of fuel cost. However, cash memo should be submitted along with R.A Bills to verify the rate of fuel as on the last date of the month. UCIL will bear the cost of diesel. Diesel consumption shall be calculated at 10Km/litre for this vehicle.

20. Running Limit: There is no restriction on the KM run by the vehicle.

21. Fuel Filling : The vehicle shall not be allowed to go out for diesel filling.
Contractor has to arrange to fill diesel at Turamdih main gate for which only half an hour shall be allowed. No additional kilometers shall be given to the vehicle for filling up the fuel tank.

22. Minimum Fuel Level in the Tank: The contractor must ensure that diesel is filled to full tank capacity. At no point of time, the fuel tank should be less than half the tank capacity. Failure to maintain this minimum level will be deemed as breach of contract and this may be reason enough for termination of contract.

23. Repair and Maintenance of the Vehicle : The tenderer is allowed to take the vehicle for repair/maintenance on one day in a month, i.e. any one Sunday subject to the convenience of the user. For repairing purpose the vehicle is allowed 50 KM run only(To& Fro) per month.

24. Cost of Repair & Maintenance: The entire cost of all types of spare parts, accessories, consumables(engine oil, lubricants etc but except diesel), tools & tackles, labour and the cost of complying with all the statutory and legal formalities required for maintaining the vehicle in order and for giving the required services as per this contract will be borne by the successful tenderer at his own risk and cost and no extra cost shall be payable by the company.

25. Parking of the Vehicle: The vehicle is be parked at a place as designated by the engineer – in – charge of this contract

26. LOG BOOK : The driver of the vehicle shall maintain the log book issued by the engineer – in – charge of this contract. All the entries as required in the log book will have to be recorded properly and submitted at the end of every month with the R.A.Bill. Log book shall be updated on daily basis without fail. Surprise may be done to check and verify the entries in the log book.

27. History Sheets : In addition to the log book, history sheets of the vehicle will have to be maintained by the driver/contractor in the form provided by UCIL and the same has to be submitted monthly along with the log book. The history sheet should contain particulars of repair/maintenance/change of spare parts, consumables/shutdowns/breakdowns etc.

28. **TAXES** : All taxes shall be paid by the tenderer. The quoted rate must be inclusive of all taxes and duties and including service tax, if applicable. UCIL shall not pay any service tax. TDS may be recovered by the company from the bills as applicable as per law.

29. The Diesel is calculated at 10 Km/ltr. for TATA 207. However, payment shall be made based on the prevailing(ruling) price of diesel at the time of submission of bill. Receipt/ Cash Memo of diesel price should accompany the R.A Bill otherwise the bill will not be processed.

Contd.... P/5.

30. The contract amount is arrived in two parts. One is fixed amount, other is calculated on the kilometers run by the vehicle, as signed in the log book. For example if the vehicle has run for, say, 1200 KM then the amount to be paid is :

Fixed amount(Monthly Rental) + 1200 Km x cost of diesel per Ltr/10 KM per litre.

Apart from this no other amount whatsoever is payable.

31. Detention, Interruption in service etc.: Penalty will be imposed as per the penalty clause No. 32 mentioned below under the following circumstances which will be deemed as breach of contract and UCIL will be free to take any remedial measures at the risk and cost of the contractor as it may deem fit including termination of contract if the contractor/vehicle fails to render required services due to such circumstances : -

- a) In case the vehicle is detained/seized by police/RTO for any offence or non-compliance of laws
- b. In case the vehicle is used for any purpose other than UCIL work during the assigned duty hours as per this contract.
- c. In case the vehicle stops operation due to empty fuel tank
- d. In case the vehicle fails to take up duty due to inadequate fuel in the fuel tank

32. PENALTY : In case of non availability of the vehicle due to break down, absenteeism of drivers or for any reason whatsoever attributable to the contractor, a penalty of Rs. 60/- per hour of non availability shall be imposed if suitable substitute is not provided within half an hour.

33. Law of the Land : The contractor should comply with the provisions of Contract Labour Act(Regulation & Abolition) 1970 and Central rules framed there under and minimum wages act 1948 and all other acts, rules and regulations as applicable.

34. Unauthorized Passengers : The owner of the vehicle must ensure that the driver does not permit any unauthorized persons to travel in the vehicle except for those persons permitted by the engineer – in – charge.

35. Unauthorized Driving : The owner of the vehicle will have to ensure that the vehicle should not be driven by any unauthorized person while on duty or at any other time in side the company premises.

36. Procedure for Engaging Persons as per this Tender :

- c. **Intimation of Appointment & Termination**: For every person intended to be appointed or terminated by the contractor against this tender, the contractor will have to submit a letter to the Engineer – in –charge declaring his intention to appoint or terminate as the case may be accompanied by such particulars documents and in the format that may be prescribed by the engineer – in – charge.

 - b. **Medical Examination** : All the persons , before their actual engagement for this work will have to be medically examined and in case they are found to be medically fit, then only they will be considered for engagement.

 - c. **Vocational Training** : All the persons who are required to be imparted vocational training will have to undergo vocational training at our Vocational Training Centre Narwapahar before they are deployed for the work.
37. **Safety & Security** : UCIL safety and security rules have to followed by the driver and other persons engaged for this work. Necessary safety gadgets like safety shoes, uniforms etc. will have to be provided by the contractor.
38. **First Aid Material** : The owner of the vehicle must ensure that first aid materials are available in the vehicle at all times as per rules.
39. **Periodic Brake Test** : Periodic Brake Test and other formalities under the Mines Act, 1952 should be carried out in time as directed by Engineer – in – charge.
40. **E.M.D/Security Deposit** : The security deposit is 10 % of the total value of contract. Successful bidder will deposit 5 % of the value of security deposit before the commencement of work. The EMD deposited by the contractor may be adjusted with the security deposit. Balance 5% of the value shall be recovered from the contractor's R.A.Bills. Total value of contract means total quoted fixed amount(rental) for the whole period of contract.
41. **Accident** : In case of any accident during the course of performance of duty the owner of the vehicle shall compensate the consequential loss of public as well as the company with all the legal formalities for which the company is in no way accountable.

Contd...P/7

Part III. Technical Part:

- 1) Name of the firm/company of the Tenderer?
- 2) Name of the person, address & Phone Nos.
of the person dealing with this work.
- 3) Registration No. of the TATA Model 207 for which
Quotation has been given
- 4) Is the vehicle offered to UCIL is your own?
- 5) Is the manufacturing year of the vehicle January 2014 or later ?.
- 6) Enclose documentary proof of ownership of the vehicle.
- 7) Presently how many of your vehicles are given on hire and to whom? Mention their
full addresses, Telephone numbers and contact persons.

(1)

(2)

(3)

Experience in years in providing vehicles on hire.

Previous experience of business with UCIL, if any.

Any deviation from the general conditions may be mentioned here. UCIL has the authority to accept or reject the deviations.

I agree to the terms and conditions of Tender documents against NIT No. TMD-621.

Signature of the tenderer
(Stamp)

Contd....P/8.

PART – III (PRICE PART)

1. TATA 207
For 24 Hrs. duty

Year of Manufacture :

Regn. No. :

Fixed amount per
month for the vehicle
for THREE years contract } : In figures:
: In words:

Note :- In case of any overwriting/illegibility or any discrepancy between amount quoted in words and figures, the amounts quoted in words only shall prevail.

I agree to the terms and conditions of Tender documents against NIT No. TMD - 621.

Signature of the Tenderer
(Stamp)

To,

General manager(I/A) ,HOD
UCIL, Jaduguda.

Through : General Manager(Mech),MILL,TMD.

Tender document relating to hiring of LCV(SUMO.TATA 207 etc) is enclosed. Clause No. 7 regarding minimum wages has been incorporated in addition to clause No. 8.

The same may kindly be vetted and returned for issue of tender .Approved tender document is also enclosed for ready reference.

(V.Vaidyanathan)
DGM(Mech.)

